

COMMON COUNCIL MEETING

MAY 5, 1998

Meeting to be called to order at 7:30 P.M. by Mayor Enriquez

PLEDGE OF ALLEGIANCE
PRAYER

ROLL CALL

Scalzo, McAllister, Arconti, Smith, Boynton, Buzaid, Dean Esposito,
Machado, Shuler, Adames, Setaro, John Esposito, Levy, Abrantes,
Charles, Basso, Falzone, Fox, Gallagher, Moore, Saracino

19 Present 2 Absent

PUBLIC SPEAKING

1 ORDINANCE & RESOLUTION - An Ordinance Making Appropriations for the Fiscal Year beginning July 1, 1998 and ending June 30, 1999 and a Resolution Levying the Property Tax for the Fiscal Year Beginning July 1, 1998 and Ending June 30, 1999.

- a. General Government I Budget Committee
- b. General Government II Budget Committee
- c. Education Budget Committee
- d. Public Works Budget Committee
- e. Public Safety, Health & Housing Budget Committee

2 ORDINANCE - An Ordinance Appropriating \$500,000 for Public Improvements in the 1998-99 Capital Budget and Authorizing the Issuance of \$500,000 Bonds and Bond Anticipation Notes of the City to Meet said Appropriation

3 ORDINANCE - Review and Evaluation of Governmental Entities

4 ORDINANCES - Environmental Impact Commission

5 RESOLUTION - Danbury Youth Services Title 5 Delinquency Pass-Through Grant

6 RESOLUTION - Danbury Youth Services Pass-Through Grant

7 RESOLUTION - Youth Community Policing

8 RESOLUTION - Neighborhood Assistance Act

9 RESOLUTION - WIC Farmer's Market Program

10 RESOLUTION - State of Connecticut River Restoration Program

11 RESOLUTION - Triangle Street Railroad-Highway Grade Crossing

12 COMMUNICATION - Promotional Appointments in the Police Department

13 COMMUNICATION - Reappointments to the Tarrywile Park Authority

14 COMMUNICATION - Appointment to the Commission on Person with Disabilities

- 15 COMMUNICATION - Donations to the School-Based Health Center
- 16 COMMUNICATION - Donations to the Department of Elderly Services
- 17 COMMUNICATION - Donations of Computers to the Department of Elderly Services
- 18 COMMUNICATION - Donation from the Woman's Club for the purchase of a tree
- 19 COMMUNICATION - Donation to the Library
- 20 COMMUNICATION - Landfill Certification
- 21 COMMUNICATION & CERTIFICATION - Litigation Expenses
- 22 COMMUNICATION & CERTIFICATION - Reappropriation of Donated Funds Commission on Aging
- 23 CERTIFICATION - TechCity Transfer of Funds
- 24 COMMUNICATION - East Pearl Street Bridge Replacement - Easements
- 25 COMMUNICATION - Suspense List
- 26 COMMUNICATION - Report from Planning Commission regarding Danbury Landfill Zone Influence Study
- 27 COMMUNICATION - Report from Corporation Counsel regarding Automobile Speakers
- 28 COMMUNICATION - Application for Deferral of Assessment Increase Belimo Aircontrols
- 29 COMMUNICATION - Reports regarding Request to Purchase Property on Birch Trail
- 30 DEPARTMENT REPORTS - Public Utilities including Landfill, City Engineer, Health and Housing, Fire Chief, Fire Marshall, Police, Highways, Department of Elderly Services, Welfare
- 31 REPORT - Proposed Renumbering of Hawthorne Cove Road
- 32 REPORT - Sanitary Sewer Extension - Kenosia Avenue-Backus Avenue
- 33 REPORT & RESOLUTION - Purchase of Regional Tub Grinder
- 34 REPORT - Request for Relief on Tax Bills - 20-20A White Street

There being no further business to come before the Common Council a motion was made by _____ at _____ P.M. for the meeting to be adjourned.



5

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: April 24, 1998

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzarak, Grants Administrator/Internal Auditor

Re: **Resolution - Danbury Youth Services Title 5
Delinquency Pass-Through Grant**

Attached is a resolution for your consideration that will allow the Danbury Youth Services via the City of Danbury to apply for and accept funding from the State of Connecticut, Office of Policy and Management. This grant will be for the time period July 1, 1998 through June 30, 1999. Danbury Youth Services plans to provide the required 50% local match through cash and in-kind services.

The Common Council is requested to consider this resolution at its May meeting.


Noreen C. Buzarak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz

BUDGET ITEMIZATION

APPLICANT City of Danbury
 PROJECT TITLE: Project Eden

A. PERSONNEL SALARIES	ANNUAL SALARY	% OF TIME	TOTAL PROJECT BUDGET	
			Requested Funds	Match
Program Instructor/ Educational Liaison	24,807	71% of time	17,719	
Program Aide	3,819	100% of time	3,819	687
Program Director	48,084	2.8% of time	1,374	
Admin. Asst/Bkkpr.	35,115	2.8% of Time	1,003	
Asst. Director	56,353	5.7% of time	1,610	3,220
SALARIES TOTAL			25,525	3,907
FRINGE BENEFITS			1,818	
Health & Life INS 151.53 x 12 mos			1,953	
FICA 25,525 x 7.65%			436	
UC 21,806 x 2%			263	
WC 25,525 x 0.103			1,085	
Pension 21,706 x 5%				
CALCULATED AT varies %				
FRINGE BENEFITS TOTAL			5,555	0
B. TRAVEL				
25¢/mile x 688 miles = 172			172	
TRAVEL TOTAL			172	0
C. EQUIPMENT				
EQUIPMENT TOTAL			0	0

BUDGET ITEMIZATION

APPLICANT: City of Danbury

PROJECT TITLE: Project Eden

D. SUPPLIES	TOTAL PROJECT BUDGET	
	Requested Funds	Match
Office Supplies	60	
Program Supplies	100	
Postage	80	
Food	100	
SUPPLIES TOTAL	340	
E. CONSULTING & CONTRACTUAL		
Bus transportation for field trips	150	
Contracted services with local agencies; parent empowerment, girl scouts and tutorial services	16,816	8,408
CONSULTING & CONTRACTUAL TOTAL	16,966	8,408
F. FACILITIES		
Community Room 800Sq.Ft. X \$10/Sq.Ft.		8,000
FACILITIES TOTAL		8,000
G. OTHER		
Telephone	100	
Admission costs for field trip	100	
Accounting Fees	292	
Insurance	450	
Training/Conferences	500	
Volunteers 2 ar \$20/hr x 52 weeks x 3hr/wk.		6,240
OTHER TOTAL	1,442	6,240
GRANT TOTAL	50,000	26,555

Prepared By James J. Walsh

Title Executive Director

Signature _____
(PROJECT DIRECTOR OR FINANCIAL OFFICER)

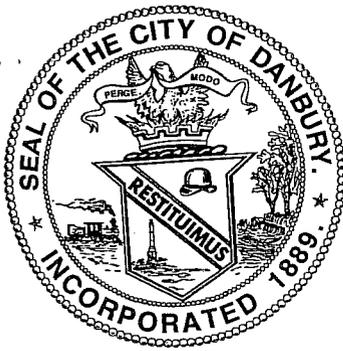
Date April 20, 1998

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:



WHEREAS, the federal Juvenile Justice Delinquency Prevention Act of 1974 as amended to 1992, Title V, provides a dedicated fund source for states to award grants to units of general local government for delinquency prevention and early intervention projects; and

WHEREAS, a new competitive Title V Delinquency Prevention Program will be administered by the Office of Policy and Management, Policy Development and Planning Division (OPM-PDPD) of the State of Connecticut; and

WHEREAS, the City of Danbury is eligible to apply for a program grant of \$50,000 from the OPM-PDPD for delinquency prevention and early intervention projects with the overall goal of fostering a healthy and nurturing environment in which children and youth may grow and develop into productive, responsible citizens; and

WHEREAS, the grant will be used as "pass through" funds for Danbury Youth Services, Inc. which will administer the grant and also provide the required 50% match through cash and in-kind services for the grant period of July 1, 1998 through June 30, 1999.

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, is hereby authorized to apply for and accept said grant from OPM-PDPD as "pass through" funds for Danbury Youth Services, Inc. for the purposes stated herein and to sign all documents and do all things necessary to effectuate the purposes of this grant.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: April 24, 1998

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzerak, Grants Administrator/Internal Auditor

Re: **Resolution - Danbury Youth Services
Pass-Through Grant**

Attached is a resolution for your consideration that will allow the Danbury Youth Services via the City of Danbury to apply for and accept funding from the State of Connecticut, Department of Education. This grant will be for the time period July 1, 1998 through June 30, 1999. Danbury Youth Services plans to use part of the City of Danbury appropriation for the local match.

The Common Council is requested to consider this resolution at its May meeting.

Noreen C. Buzerak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz

YSB Name: Danbury Youth Services **Grant and Local Match Budget**

SDE Code: _____

Grant Title: Youth Service Bureau
 Accounting Classification: Fund: 0000 SPID: 745 Activity: 021030101
 Grant Period: 7/01/98 - 6/30/99

Please refer to separate instructions when preparing this form.
 Include only YSB grant funds and the required local match.

Code	Description	Administrative Core Unit			Direct Services			Total
		SDE Grant Award	Cash Match	In-Kind Match	SDE Grant Award	Cash Match	In-Kind Match	
111A	Administrative Support Salaries	29,675	39,836					69,511
111B	Direct Service Salaries				17,946	20,968		38,914
200	Employee Benefits	8,673			4,510			13,183
322	Training Services							
323	Program Services							
330	Admin. and Other Prof. Services							
400	Purchased Property Services							
510	Transportation							
530	Communications							
580	Travel							
590	Other Purchased Services							
611	Program Supplies							
612	Administrative Supplies							
690	Other Supplies							
700	Capital Expenditures							
890	Other Expenses							
	Total	38,348	39,836		22,456	20,968		121,608

Grant/Match Summary	
SDE Grant Award	60,804
Local Match:	
Municipal Appropriation	60,804
Other Funds	
In-Kind	
Total Local Match	60,804

I certify that the budget provided herein represents the planned income and expenditures of Youth Service Bureau grant funds and local match of the above named grantee for the period July 1, 1998 through June 30, 1999. The budget is in accordance with all applicable instructions and statutory requirements.

 Authorized Signature

 Date

James J. Walsh
 Typed Name

Executive Director
 Title

YSB Total Income and Expense Budget
 1998-99 Youth Service Bureau Grant Application

YSB Name: Danbury Youth Services, Inc.
 SDE Code:

Please refer to separate instructions when preparing this form
 Include all income and expenses necessary to provide the programs and services described in the grant application

Total Income	
Description	Amount
Youth Service Bureau Grant	60,804
Other State Funds	74,737
Federal Funds	36,105
Municipal Appropriation	127,000
In-kind Services	11,000
Other Income	128,025
Total	437,671

Total Expenses		
Code	Description	Amount
111A	Administrative Support Salaries	73,757
111B	Direct Service Salaries	219,124
200	Employee Benefits	77,906
322	Training Services	426
323	Program Services	5,100
330	Admin. and Other Prof. Services	11,227
400	Purchased Property Services	27,057
510	Transportation	
530	Communications	3,123
580	Travel	1,868
590	Other Purchased Services	6,819
611	Program Supplies	5,757
612	Administrative Supplies	1,446
690	Other Supplies	2,061
700	Capital Expenditures	
890	Other Expenses	2,000
	Total	437,671

1998-99 Youth Service Bureau Grant Application
Budget Narrative - Income

Provide a detailed description of the sources and amounts of funds and in-kind services to be used for the local match. Line item totals should agree with line items on the "Grant and Local Match Budget" form.

Account Name	Description	Line Item Total
Municipal Appropriation City of Danbury	The portion of the amount appropriated to the YSB by the town(s) to be served that will be used as matching funds for this grant. List town(s): Danbury	60,804
Other Funds	List source and amounts for other funds that will be used as matching funds for this grant.	
In-Kind	List source and amounts for in-kind contributions that will be used as match for this grant.	

1998-99 Youth Service Bureau Grant Application
 Budget Narrative - Expenses

Provide a detailed description of the expenses to be funded by the YSB grant funds and required local match for each expense account. Copy this form as necessary. Line item totals should agree with line items on the "Grant and Local Match Budget" form.

Account Code/Name	Description	Line Item Total
Administrative Support		
Salaries	<p>The Program Director will be budgeted for \$975/yr of approx. 2% of his time (He works 35 hrs/wk x 52 weeks.)</p> <p>The Planner will be budgeted for \$11,184/yr on approx. 60% of her time. (She works 30 hrs/wk x 52 weeks.)</p> <p>The Administrative Asst/Bookkeeper will be budgeted for \$12,816 or approx. 36.5% of her time (She works 35 hrs/wk x 52 weeks.)</p> <p>The Prevention Coordinator will be budgeted for \$4,700/yr or approx. 20% of her time (she works 35 hrs/wk x 52 weeks).</p> <p>Total Accumulated Grant Award</p> <p><u>Cash Match</u></p> <p>The Executive Director will be budgeted for \$30,633/yr or approx. 54% of his time (He works 35 hrs/wk x 52 weeks).</p> <p>The Administrative Asst/Bookkeeper for \$1,972 or approx. 6% of her time (she works 35 hrs/wk x 52 weeks).</p> <p>The Clerk-Typist will be budgeted for \$7,231 or approx. 45% of her time (She works 35 hrs/wk x 52 weeks).</p> <p>TOTAL ACU CASH MATCH-SUPPORT SALARIES</p>	<p>\$29,675</p> <p>\$39,836</p>

1998-99 Youth Service Bureau Grant Application
 Budget Narrative - Expenses

Provide a detailed description of the expenses to be funded by the YSB grant funds and required local match for each expense account. Copy this form as necessary. Line item totals should agree with line items on the "Grant and Local Match Budget" form.

Account Code/Name	Description	Line Item Total
200 Employee Benefits	<p>(Cash Match Continued)</p> <p>The Youth Counselor II will be budgeted for \$4,153/yr or 38% of her time (she works 19.5 hrs/wk x 52 weeks).</p> <p>The Outreach Youth Counselor II will be budgeted for \$2,182/yr or approx. 8.3% of her time (She works 33 hrs/wk x 52 weeks).</p> <p>The Bilingual Youth Counselor II will be budgeted for \$5,077 or approx. 95.7% of her time (She works 10 hrs/wk x 52 weeks).</p> <p>The Prevention Coordinator will be budgeted for \$1,356/yr or approx. 5.8% of her time (She works 35 hrs/wk x 52 weeks).</p> <p>TOTAL DIRECT SERVICE CASH MATCH</p> <p><u>Grant Award</u></p> <p>Administrative Core Unit</p> <p>FICA .0765 x 29,675 = 2,270.00 UC 3.2% x 23,675 = 757.60 = 758.00 WC .0103 x 29,675 = 305.65 = 306.00</p> <p>Health Insurance</p> <p>a) Planner \$11,184 ACU State Portion = 60% <u>\$18,720</u> Total Salary</p> <p>60% x \$159.97/month x 12 mo. = 1130</p>	<p>\$20,968</p>

1998-99 Youth Service Bureau Grant Application
 Budget Narrative - Expenses

Provide a detailed description of the expenses to be funded by the YSB grant funds and required local match for each expense account. Copy this form as necessary. Line item totals should agree with line items on the "Grant and Local Match Budget" form.

Account Code/Name	Description	Line Item Total
	<p>TOTAL HEALTH INSURANCE 1990.00</p> <p>Pension 5% x 13,740 = 687 rounded down to 492.00</p> <p>TOTAL DIRECT SERVICE GRANT AWARD EMPLOYEE BENEFITS</p>	<p>\$4,510</p>



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, grant funds in an amount not to exceed seventy thousand dollars (\$70,000.00) are available from the State of Connecticut Department of Education for 1998-99 Danbury Youth Services Bureau operations; and

WHEREAS, the continuation of Danbury Youth Services Bureau, for its twenty first year, is deemed to be in the best interest of the City of Danbury

NOW, THEREFORE, BE IT RESOLVED THAT, the actions of Gene F. Eriquez as Mayor of the City of Danbury, in applying for the said funds be and hereby are ratified and that Mayor Eriquez be and hereby is authorized and directed to contract with the State of Connecticut Department of Education for a state cost sharing grant not to exceed \$70,000 for Danbury Youth Services for the fiscal period commencing July 1, 1998.

BE IT FURTHER RESOLVED THAT the Mayor is authorized to execute any and all documents, applications, or other pertinent instruments to this program.



7

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: April 27, 1998
TO: Hon Gene F. Eriquez,
via the Common Council
FROM: N. C. Buzerak, Grants Administrator/Internal Auditor
RE: Resolution - Youth Community Policing
CC: K. G. Redenz, D. A. Setaro, Jr., K. Barry

Attached for your review is a resolution for the City of Danbury Police Department to apply for and accept funding from the State of Connecticut Office of Policy and Management. This funding for the time period July 1, 1998 to June 30, 1999 will be designed to address the needs of at risk students in the Danbury School System. No local match is required. An impact statement and budget is attached for your review.

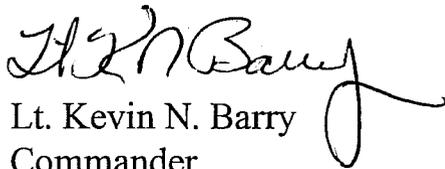
The Common Council is requested to review this resolution at its May Meeting.

Noreen C. Buzerak,
Grants Administrator/Internal Auditor

Attach.

Impact Statement

Application and receipt of the Youth Community Policing Program Grant To Support School Resource Officers will have no impact on City funds. No grant match is required.



Lt. Kevin N. Barry

Commander

Community Services Division

Danbury Police Department

Project "Safe Kids"

ABSTRACT

This proposal addresses the need to provide at risk Danbury youth with programs and activities designed to foster academic growth and personal development. Under this project up to 35 at risk students from the middle schools and high school will be provided guidance through the school resource officers who are assigned to the schools. These students will then be able to provide peer guidance to other at risk students. The summer program sponsored by the Danbury Police Athletic League will provide the 35 at risk students the opportunity to engage in positive academic and self esteem building activities under the guidance of police officers and counseling staff.

During the school year, the emphasis will be on expanding the positive activities started in the summer. Parental involvement during the school year is an important component of Project Safe Kids. The program goal and objectives are as follows:

Overall goal: To reduce the level of youth gang involvement in the Danbury School System.

Objectives:

1. Provide successful academic opportunities.
2. Provide self esteem building activities.
3. Enhance positive attitudes between the school resource officers and at risk targeted youth.
4. Expand services at the school sites to include parenting programs.
5. Reduce truancy of targeted at risk youth, thereby reducing the overall drop out rate.

BUDGET ITEMIZATION

APPLICANT: Danbury Police Department
 PROJECT TITLE: "Safe Kids"

A. PERSONNEL

SALARIES		ANNUAL SALARY	% OF TIME	TOTAL PROJECT BUDGET Requested Funds	
\$33.48 per hour for 24 hours/month for ten months= 240 hrs. Regular hourly rate is \$22.32590018 X 1.5				\$8,037.32	
SALARIES TOTAL				\$8,037.32	
FRINGE BENEFITS					
Only for overtime	workmans comp.=	\$320.67		\$320.67	
	Medicare =	\$116.54		\$116.54	
CALCULATED AT		5.4	%		
FRINGE BENEFITS TOTAL				\$437.21	
TRAVEL					
National SRO training conference for 4. 6 days. July 12-17, 1998.				1.	\$5,186.
Basic SRO school for 1. 6 days. August 3-7, 1998.				2.	\$1,400.
TRAVEL TOTAL				\$6,586.	
EQUIPMENT					
Drug Kit- Help Products					\$307.
EQUIPMENT TOTAL				\$307.	

BUDGET ITEMIZATION

APPLICANT: Danbury Police Department

PROJECT TITLE: "Safe Kids"

SUPPLIES	TOTAL PROJECT BUDGET	
	Requested Funds	
Office Supplies		\$200.
	SUPPLIES TOTAL	\$200.
CONSULTING & CONTRACTUAL		
1. Pagers for 3 SRO's		1. \$600.
2. City administrative cost		2. \$580.85
3. City accounting cost		3. \$290.42
	CONSULTING & CONTRACTUAL TOTAL	\$1,471.27
FACILITIES		
	FACILITIES TOTAL	\$0.
OTHER		
1. 35 student PAL summer camp memberships.		\$8,750.
2. 10,000 prevention booklets, 8 types.		\$3,700.
3. SRO business cards.		\$425.
	OTHER TOTAL	\$12,875.
TOTAL PROJECT COST		\$29,913.80

Prepared By Peter Tragni

Signature *Peter Tragni*
(PREPARER)

Title School Resource Officer

Date 4/24/98



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Office of Policy and Management has made available the amount of \$30,000.00 for a Youth Community Policing Grant to Support School Resource Officers, and

WHEREAS, the grant period is July 1, 1998 through June 30, 1999 and no local cash match is required.

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor Gene F. Eriquez and the Danbury Police Department, acting through its Chief, Robert Paquette or his designee, are hereby authorized to apply for said grant and to accept grant funds if approved, and Mayor Gene F. Eriquez is authorized to sign all contracts necessary to effectuate the purposes of said grant. Any prior acts of the Mayor, Chief Paquette or his designee in applying for such grant funds are hereby ratified.



8

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: April 27, 1998
TO: Hon Gene F. Eriquez,
via the Common Council
FROM: N. C. Buzerak, Grants Administrator/Internal Auditor
RE: Resolution - Neighborhood Assistance Act
CC: K. G. Redenz, D. A. Setaro, Jr.,

Attached for your review is a resolution for the Danbury Police Athletic League, the Danbury Youth Services, the Regional YMCA and the United Way of Northern Fairfield County to apply for and accept funding from the State of Connecticut Department of Revenue Services via the City of Danbury. This funding provided through the Connecticut Neighborhood Assistance Act will be in the form of tax credits to business which contribute to community programs. No local match is required. The requested funding levels for each organization is attached.

The Common Council is requested to review this resolution at its May Meeting.

A handwritten signature in cursive script that reads "Noreen C. Buzerak".

Noreen C. Buzerak,
Grants Administrator/Internal Auditor

Attach.



9

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: April 24, 1998

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzarak, Grants Administrator/Internal Auditor

Re: Resolution - **WIC Farmer's Market Program**

Attached is a resolution for your consideration that will allow the City of Danbury Department of Public Health Services to apply for and accept additional funding for the WIC program via the Farmer's Market Program. This grant will be for the time period mid-June 1998 through September 30, 1998. No local match is required.

The Common Council is requested to consider this resolution at its May meeting.


Noreen C. Buzarak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz



WIC PROGRAM

13 Main Street

Danbury, Connecticut 06810

797-4629

FARMERS' MARKET NUTRITION PROGRAM - FY 1998

PROGRAM IMPACT:

The Connecticut Farmers' Market Nutrition Program is a Federal program administered by the Connecticut Department of Agriculture and jointly funded by The State of Connecticut and the U.S. Department of Agriculture. This program is designed to provide a supplemental source of fresh fruits and/or vegetables for participants of the Women, Infants and Children (WIC) who are judged to be "nutritionally at risk" and to promote agricultural diversification by stimulating the demand for Connecticut grown fresh unprocessed fruits and vegetables at farmers' markets. Connecticut Farmers' Market Nutrition Program vouchers can only be used at authorized farmers' markets and for eligible purchases from state certified farmers' market vendors.

All recipients of the Ct Farmers' Market Nutrition Program are current participants in the Special Supplemental Food Program for Women, Infants and Children (WIC).

FISCAL IMPACT:

The Connecticut Department of Agriculture has agreed to reimburse the Danbury WIC Program at a rate of \$.50 per eligible WIC client enrolled before the month of May 1998 for a total of \$696.00. The funds will be used for staff salaries and fringe benefits, specifically FICA, to compensate for the additional work loads/hours worked in the administration of the Farmers' Market Program. There are no direct City personnel, benefit, equipment or other costs associated with these funds. No future costs are anticipated.

The issuance of Farmers' Market vouchers will be conducted beginning mid-June and ending September 30, 1998.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Public Health Services has notified the City of Danbury Health and Housing Department of its eligibility to apply for a renewal grant for its Women, Infants and Children's (WIC) Supplemental Nutrition Program; and

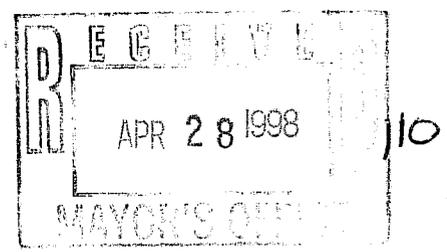
WHEREAS, the Danbury Health and Housing Department's WIC Program for Danbury area residents provides nutrition education and supplemental foods to pregnant women, nursing mothers and children up to age five; and

WHEREAS, the Supplemental Nutrition Grant will be in an amount not to exceed \$232,528 and will cover the grant term from October 1, 1997 through September 30, 1998 and an additional grant year of October 1, 1998 through September 30, 1998 in the amount of \$232,528. and will require no matching funds from the City of Danbury; and

WHEREAS, the State of Connecticut Department of Agriculture has made available additional funding in the amount of \$696.00 for the Farmers Market Program for the period of mid June 1998 through September 30, 1998. The total program budget will be increased to \$233,224.

NOW, THEREFORE BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury and William J. Campbell, Director of Health, are hereby authorized to apply for said grant on behalf of the Danbury Health and Housing Department, and

BE IT FURTHER RESOLVED THAT to accomplish the purposes of said program, Gene F. Eriquez, Mayor of the City of Danbury, is hereby empowered to make, execute and approve on behalf of the City of Danbury any and all contracts or amendments thereof with the State of Connecticut Department of Public Health Services and to accept said grant funds, if offered.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
20 WEST STREET

(203) 797-4625
FAX (203) 796-1596

April 28, 1998

The Honorable Mayor Gene F. Eriquez and the Danbury Common Council
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Eriquez and Members of the Danbury Common Council:

In 1995, the City applied for a grant from the State of Connecticut's River Restoration Program, for the purpose of revitalizing a segment of the Still River corridor in east Danbury. At that time, the Council adopted a resolution that authorized the City to apply for these funds - which included a subsidization for design and construction of environmental enhancements along the corridor of the River in East Danbury.

The City was awarded this grant and the State Department of Environmental Protection decided to partition the project into two distinct phases : **design** and **construction**. A contract was executed for the design phase of the project (amounting to \$21,500.), and we have recently completed our design for these projects and ready to proceed to the construction phase of the project. The Department of Environmental Protection has prepared a separate **construction phase** contract (amounting to \$62,580) that will allow the City to implement the environmental enhancements that have been designed for the floodplain and shoreline of the River in Commerce Park. However, the DEP has indicated that they need a separate resolution from the Council which more specifically references the details of construction and cites the enabling legislation for the River Restoration Grant Program.

I have enclosed a revised resolution for your consideration that would allow the City to execute the construction of these restoration projects. I respectfully request your expedient consideration of this resolution.

Respectfully Yours,

Jack Kozuchowski

Coordinator of Environmental
& Occupational Health Services

cc : William Campbell, Director of Health
Dominic Setaro, Finance Director
Noreen Buzarak, Grants Administrator





RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

May 5

A. D., 19 98

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury has been awarded a grant from the State of Connecticut Department of Environmental Protection for the design and construction of shoreline stabilization and floodplain enhancements of the Still River in East Danbury; and

WHEREAS, the Danbury Common Council has previously authorized the Mayor and the Health Department to execute documents to compete phases of this work; and

WHEREAS, the design phase of this work has now been completed, resulting in the detailed specifications for construction work involving the improvements of the levee system in the floodplain of the river and the stabilization of a 100 foot section of the shoreline to improve fish habitat in the Still River in Commerce Park; and

WHEREAS, the City's Project Engineer has estimated that the cost of construction of these environmental improvements to be approximately \$52,000.; and

WHEREAS, the Connecticut Department of Environmental Protection has prepared a construction contract authorizing the City to expend \$62,580 for the purpose of executing all aspects of construction of these improvement areas, along with signage and brochures to promote the environmental education of these projects;

NOW, THEREFORE, BE IT RESOLVED that the Danbury Common Council hereby does authorize Mayor Gene F. Eriquez to execute any and all contracts and amendments to implement the designs of the Still River restoration project and authorize the Danbury Health Department's Coordinator of Environmental and Occupational Health Services to direct the construction of said projects.

BE IT FURTHER RESOLVED that Mayor Gene F. Eriquez is hereby authorized to execute and file applications, contracts and agreements on behalf of the City of Danbury with the Commissioner of Environmental Protection for state grants pursuant to the provisions of Sections 22a-6(a)(2) and 22a-471 of the General Statutes of Connecticut, as amended by Public Act 94-198, and to execute on behalf of the City of Danbury all the applications, instruments, contracts and documents and accept payments and do all other things that may be necessary for state grants for the Still River Revitalization Project to enhance storm water management and wildlife habitat functions of the plain of the river and establish a 100 foot demonstration of a shoreline stabilization for Finfish Habitat Enhancement along the river corridor in Commerce Park.



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

JOHN A. SCHWEITZER, JR.; P.E.
CITY ENGINEER

April 28, 1998

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Triangle Street Railroad - Highway Grade Crossing
State Project No. 34-272

Enclosed please find a copy of the First Supplemental Agreement between the State of Connecticut and the City of Danbury relative to the above noted railroad - highway grade crossing improvement project. This supplemental agreement was forwarded to me under cover of an April 15, 1998 letter from Walter H. Coughlin, P.E., Transportation Engineering Administrator, State of Connecticut Department of Transportation.

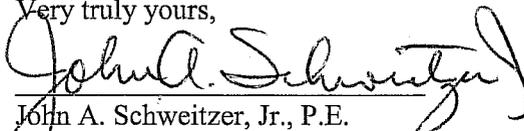
The State previously agreed to provide 100% of the funding for this construction project and to reimburse the City for time spent by City personnel inspecting and administering the project. This supplemental agreement revises the construction cost limit to agree with the higher construction cost estimate more recently developed.

The proposed First Supplemental Agreement is acceptable to our office.

We hereby request that the Common Council authorize Mayor Eriquez to execute this First Supplemental Agreement.

If you have any questions, please give us a call.

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/pe

encls.

c: Laszlo L. Pinter, Esq.
Dominic Setaro, Jr.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

May 5 _____ A. D., 19 98

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, The Connecticut Department of Transportation through the Division of Traffic Engineering administers the federally funded Rail-Highway Grade Crossing Program providing reimbursement to a municipality for the rehabilitation of an at-grade railroad crossing; and

WHEREAS, in February 1994, the Common Council of the City of Danbury approved a resolution authorizing the execution of documents providing for the reimbursement to Danbury of costs associated with engineering and construction phases of the rehabilitation of the Triangle Street at-grade crossing; and

WHEREAS, the parties, on October 17, 1994 executed an original Agreement setting forth the estimated costs of engineering and construction; and

WHEREAS, the parties now desire that a First Supplemental Agreement be executed providing for increased reimbursement to Danbury for adjusted construction costs of the rehabilitation project in accordance with the terms of the Supplemental Agreement;

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury be and hereby is authorized to execute such documents and take such actions as are necessary to accomplish the purposes hereof, including the execution of the FIRST SUPPLEMENTAL AGREEMENT TO THE ORIGINAL AGREEMENT DATED OCTOBER 17, 1994 BETWEEN THE STATE OF CONNECTICUT AND THE CITY OF DANBURY FOR RAILROAD-HIGHWAY GRADE CROSSING IMPROVEMENTS ON TRIANGLE STREET IN THE CITY OF DANBURY STATE PROJECT NO. 34-272 FEDERAL-AID PROJECT NO. STPX-3475(2).



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

May 5, 1998

Honorable Members of the Common Council
City of Danbury, State of Connecticut

Dear Council Members:

I hereby submit, for your confirmation, the promotion of the following individuals within the Danbury Police Department.

Detective Lieutenant James McNamara is hereby promoted to Captain in the Uniform Patrol Division. Det. Lt. McNamara is a graduate of the 191st Session of the F.B.I. National Academy in December, 1997. He holds an Associate Degree in Criminal Justice from Norwalk Community College and a Bachelor of Science Degree from Western Connecticut State University. He received the Danbury Police Department's Meritorious Service Award for the successful investigation of a homicide and has received multitudinous letters of commendation. Det. Lt. McNamara has been a member of the Police Department for 30 years.

Detective Sergeant Daniel Mulvey is promoted to Lieutenant in the Uniform Patrol Division. Sgt. Mulvey has been a member of the Police Department for eighteen years and holds an Associate In Science degree from Western Connecticut State University. He has worked as a youth officer and as a Sergeant in the Patrol Division.

Officer Michael Maroto is promoted to Sergeant in the Uniform Patrol Division. Officer Maroto joined the Police Department in 1987. He served a temporary assignment in the Special Investigations Unit and is a member of the Emergency Services Unit. He also serves as a Traffic Accident Investigator and is a member of the Honor Guard.

In addition, I ask you to confirm the assignment of Officer John Krupinsky as Detective in the Special Investigations Division. Officer Krupinsky received the Police Department's Exceptional Police Service award, three Unit Citations and was the

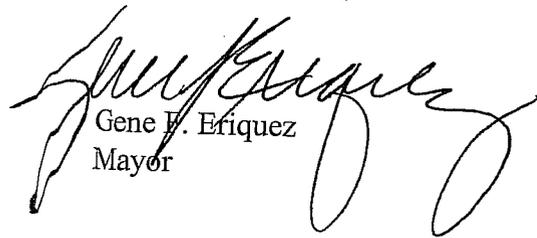


RECYCLED
PAPER

department's Police Officer of the Year in 1989. He served on the Tactical Narcotics Team and is a member of the Narcotic Enforcement Officers Association.

Each of these candidates successfully completed all components of the Civil Service testing process to become eligible for appointment in accordance with Civil Service Rules and Regulations. These appointments shall become effective upon your confirmation and the swearing in of the candidates.

Sincerely,



Gene F. Enriquez
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

May 5, 1998

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the reappointment of the following individuals to serve as regular members on the Tarrywile Park Authority for a term to expire on May 1, 2001:

J. Roger Schmiedel (D)
12 Jefferson Avenue
Danbury, Connecticut 06810

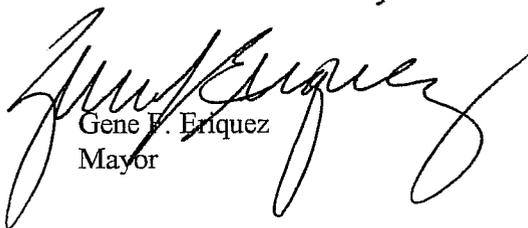
Ms. Carol Smith (R)
106 Deer Hill Avenue
Danbury, Connecticut 06810

Ms. Marita Repole (D)
44 Washington Avenue
Danbury, Connecticut 06810

All are members in good standing with excellent attendance records and are willing to serve for another term.

Thank you for your consideration of these reappointments.

Sincerely,



Gene F. Enriquez
Mayor



RECYCLED
PAPER



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

May 5, 1998

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

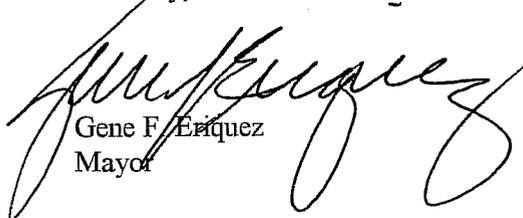
I hereby submit for your confirmation the following individual to serve as a regular member of the Commission on Persons With Disabilities:

Ms. Elizabeth Abraham (U)
198 Main Street
Danbury, Connecticut 06810
Term to Expire: June 1, 2001

Ms. Abraham is a longtime Danbury resident who is active as a volunteer helping those with disabilities. She is a graduate of Fordham University and is anxious to bring her experience to this commission as a regular member.

Thank you for your consideration of this appointment.

Sincerely,



Gene F. Enriquez
Mayor



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

SCHOOL-BASED HEALTH CENTER (SBHC)
c/o DANBURY HIGH SCHOOL
43 CLAPBOARD RIDGE ROAD
DANBURY, CT 06811

(203) 790-2886
(203) 790-2872
FAX (203) 796-1596

DATE: April 28, 1998

TO: Honorable Mayor Gene F. Eriquez
and Members of the Danbury Common Council

FROM: Melanie Bonjour
School-Based Health Center Coordinator *MB*

RE: **Acceptance of Donations Made to School-Based Health Center for
"Alternatives to Violence Week" Activities**

On behalf of the City of Danbury's School-Based Health Center (SBHC) staff, I am writing you to request your acceptance of donations totaling approximately \$450.00 in value which have been contributed to the SBHC by local banking institutions and businesses. The donations were contributed for use as incentives to encourage Danbury High School students to participate in violence prevention outreach and awareness activities which took place at Danbury High School during the week of April 9, 1998.

A week long series of activities including numerous classroom speakers, a violence prevention health fair and student driven poster contest were held with the intention of stimulating awareness regarding the approaches individuals can take to reduce the extent of youth violence in the community in which they live. By connecting students with community-based prevention, social service and recreational agencies, it is hoped that they will adapt the skills necessary to positively deal with stressful and/or confrontational situations so as to defuse behaviors which can lead to abusive or violent outcomes.

To positively reward the interest and effort devoted by students who designed posters with a violence prevention theme, the savings bonds will be awarded to the top four best designed creations. All posters will be displayed at the high school for viewing by the student body and staff as a means to further reinforce the prevention message.

The donations furnished for this event are a one-time donation and require no local match by the City of Danbury. The items furnished only have positive implications on the financial status of the program due to the fact that they will serve to support the positive educational and prevention messages voiced by the SBHC staff, create community awareness of the School-Based Health Center program, and enable SBHC grant dollars to be utilized for day to day operation and delivery of clinical services.

A list of the items donated, their value, and the name and address of the donors is attached. If you should need additional information prior to accepting the donations, please do not hesitate to contact me at the Health Department.

Thank you for your support and consideration.

All donations were one-time donations designated for use during violence prevention week held one week during the school year.

Donations made to the City of Danbury's School-Based Health Center in support of the "violence prevention activities include:

- (1) 1 dozen helium filled balloons/assorted colors
Value: \$4.99 + tax

Donated By: The Party Depot
23 South Street
Danbury, Connecticut 06810
(203) 778-6886
Peter, Store Manager

- (2) 1 six foot cold cut subway
Value: \$54.99 + tax

Donated By: Subway Sandwich Shop
317 Main Street
Danbury, Connecticut 06810
(203) 748-4800
Tim Sullivan, Owner

- (3) \$50.00 Savings Bond

Donated By: Nutmeg Federal Savings Bank
301 Main Street
Danbury, Connecticut 06810
(203) 792-3332
Mark Chory

- (4) 2 \$100.00 Savings Bonds

Donated By: Union Savings Bank
226 Main Street
Danbury, Connecticut 06810
(203) 830-4201
Chic Frosch

(5) \$100.00 Savings Bond

Donated By: Savings Bank of Danbury
220 Main Street
Danbury, Connecticut 06810
(203) 743-3849
Charley Williams



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

Danbury Senior Center

80 Main Street
(203) 797-4686

Municipal Agent

80 Main Street
(203) 797-4687

**“Interweave”
Adult Day Care Center**
198 Main Street
(203) 792-4482

Mayor Gene F. Eriquez and
Members of the Common Council
City of Danbury
Danbury, CT 06810

April 23, 1998

Mayor Eriquez and Members of the Common Council:

The following donations of \$455.00 have been sent to the Department of Elderly Services for the use of the Danbury Senior Center:

Immanuel Lutheran School	60.00
Jeanne R. Swanton	5.00
The Marvin Center/Norwalk	50.00
Senior Network	45.00
I.S.A.C. Education Program	25.00
Disabled American Veterans	250.00
Herbert Bardach	20.00

Total: \$455.00

Kindly approve of these gifts and transfer them into the appropriate line items as requested on the accompanying form.

Respectfully,

Leo McClrath



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

"Interweave"
Adult Day Care Center
198 Main Street
(203) 792-4482

Mayor Gene F. Eriquez and
Members of the Common Council
City of Danbury - 155 Deer Hill Avenue
Danbury, CT 06810

April 24, 1998

Mayor Eriquez and Members of the Common Council:

The following computer donations have been offered to the Department of Elderly Services:

- SNET - 13 used Compaq Computers (486's) sans monitors.
Southern New England Telephone
- DACS - 2 used NEC Computers (386's) sans monitors
Danbury Area Computer Society

These computers will be used for the benefit of senior citizens who are learning the various uses of such and will be stored, both at the Senior Center and the computer center of the Senior Employment Program, at 198 Main Street.

Please approve of these donations that we may put them into immediate use. We would do so only under the awareness and guidance of the Data Processing Department of the City of Danbury.

Respectfully,


Leo McClrath

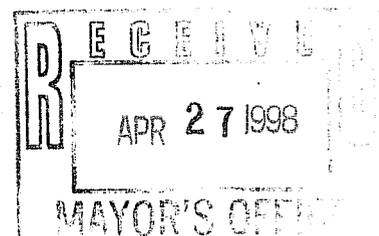


*The Woman's Club
of Danbury / New Fairfield, Inc.*
P.O. Box 4483 • Danbury, CT 06813-4483

The Woman's Club of Danbury/New Fairfield, Inc.
in celebration of its 15th anniversary
is pleased to make this financial contribution to the
CITY OF DANBURY

for the purchase of a tree to be planted this year in one of the parks.

Presented by Anita McCord, President
Celebration of Community Giving
April 21, 1998



PHILANTHROPIC FUND
WOMAN'S CLUB OF DANBURY-
NEW FAIRFIELD, INC.

51-7224/2211

0551

April 22 19 *98*

PAY TO THE
ORDER OF

City of Danbury

\$ *200.00*

Two Hundred and 00/100

DOLLARS



UNION SAVINGS BANK

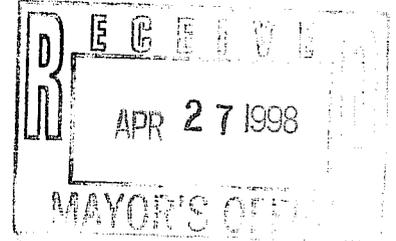
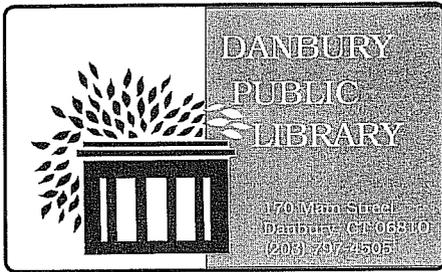
MILL PLAIN OFFICE
56 Mill Plain Road
Danbury, Conn. 06810

FOR

tree for downtown

Elizabeth B. Hemelin

⑆22117224⑆ 604 005 929⑆ 0551



April 24, 1998

Mayor Gene F. Eriquez

Danbury City Hall

Dear Mayor Eriquez:

We have received a \$400.00 donation from Ms. Anita McCord, President, The Woman's Club of Danbury/New Fairfield, Inc., P. O. Box 4483, Danbury 06813-4483. This needs to be credited into the Professional Fees-Services line-item #02-07-101-020100. Please place this item on the agenda for the May Common Council meeting.

Sincerely,

E. McDonough
Director

c: D. Setaro - Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

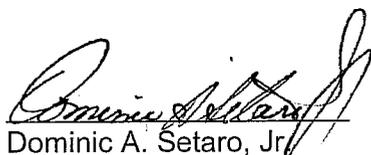
DATE: April 29, 1998
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Landfill Certification
CC: William Buckley

CERTIFICATION

Under the agreement that the City has with AWD, we are granted 2,500 tons per year free disposal of solid waste for a period of three years, beginning with the calendar year 1997. We are now in receipt of all of the various disposal tickets and have performed an audit on these tickets. We determined that the City is required to pay \$52,392 excess tonnage fees to Wheelabrator, which operates the regional transfer station.

As indicated at the time the Mayor's budget was proposed for 1997-98, funds were not budgeted for the tonnage in excess of the 2,500 free tons and would be offset by the revenues that we take in at the Landfill for the "Mom and Pop" operation. Currently, there is available \$39,752 in revenues that have not been appropriated to date. Between the existing available revenues and revenues projected to be collected for the months of May and June, funds will exist that are sufficient to cover the \$52,392 obligation. I would, therefore, recommend that the Common Council at its May meeting appropriate \$52,392 to the Recycling/Solid Waste Outside Services Account #02-03-126-029500. We will amend the Revenue in a like amount.

Should you need any additional information, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

April 29, 1998

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
155 Deer Hill Avenue
Danbury, Connecticut 06810

Re: Litigation Expenses

Dear Mayor and Council Members:

At the last Common Council meeting I advised you that no less than five insurance carriers¹ have acknowledged their duty to defend the city in Accashian et al. v. City of Danbury et al. (the landfill lawsuit). I also advised you that in spite of what we believe to be the law in Connecticut, the carriers refused to reimburse the city for any more than 58.5% of our litigation costs. Not only are such refusals unreasonable, but they have burdened, and if left unchallenged will continue to burden the city with substantial unbudgeted costs. Consistent with our view of the law, last week we filed a lawsuit against all of the carriers alleging that each had breached its duty to defend the city in the Accashian action.

Although I am confident that in the end we will prevail against these insurers, in the short term we will be faced not only with funding 42.5% of the costs in Accashian, but also with the expense of pursuing our claim against the insurance companies. Under the circumstances, I must again request that you approve an additional appropriation to carry our work through to the end of the fiscal year.

Based on my review of our current financial condition with the staff of the Finance Department and on discussions with my staff and our litigation team, I believe that in order to sustain the level of effort that these matters will require², we can anticipate additional expenditures, over and above existing funding, of three hundred and twenty two thousand, six hundred dollars (\$322,600.00). Please approve an appropriation in that amount and a transfer of those funds, with two hundred and seventy two thousand, six hundred dollars (\$272,600.00) going to our account number 020108 -- Litigation Special and fifty thousand dollars (\$50,000.00) going to account number 029500 -- Outside Services. While, as you know, it is impossible to predict precisely what our actual expenses will be in connection with any litigation, we believe that this appropriation will be adequate to fund our work for the rest of the fiscal year. Indeed, it is our hope that we will once again return a substantial portion of this sum to the general fund at the end of June (we

¹ These carriers are the St. Paul Fire and Marine Insurance Company, Fireman's Fund Insurance Company, Hartford Accident and Indemnity Company, Liberty Mutual Insurance Company and the Connecticut Interlocal Risk Management Agency.

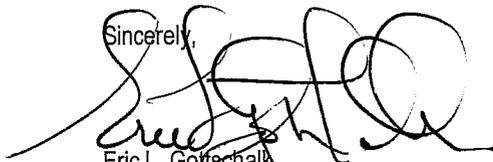
² In addition to the landfill cases, intensive trial preparation is now underway in connection with Union Carbide Corporation v. City of Danbury (tax appeal), which is scheduled to go on trial in June.

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
April 29, 1998

returned almost forty thousand dollars ((\$40,000.00)) to the general fund at the close of the last fiscal year)³. If at any time I obtain information which leads me to believe otherwise, I will advise you immediately.

Once again, thank you for your support and assistance. We will do everything in our power to protect the interests of the city in these important matters.

Sincerely,



Eric L. Gottschalk
Acting Corporation Counsel

c: Dominic A. Setaro, Jr., Director of Finance

³ As indicated above, we expect that the insurance carriers will ultimately reimburse the city for our costs in the Accashian case, in connection with which our expenditures have already exceeded one hundred thousand dollars.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

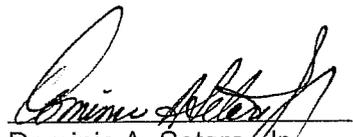
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: April 29, 1998
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Litigation Expenses
CC: Eric Gottschalk

CERTIFICATION

As per the request of Corporation Counsel Eric Gottschalk, I hereby certify the availability of \$272,600.00 to be transferred to the Litigation Special Account #02-01-150-020108 and \$50,000.00 to be transferred to the Outside Services Account #02-01-150-029500. An offsetting revenue adjustment of \$322,600.00 will be made from the Mashantucket Pequot Fund Account #02-65-000-529404.


Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

**'Interweave'
Adult Day Care Center**
198 Main Street
(203) 792-4482

Date: 12/19/97

MEMO TO: Hon. Gene F. Eriquez
via the Common Council

FROM: Leo McIlrath, Director
Elderly Services

RE: Reappropriation of Donated Funds

I hereby request a transfer of funds in the amount of \$797.00 from the Elderly Services donations account to the Commission on Aging budget for the following accounts:

Printing - 02-05-167- 022000 - \$700.00
Professional Service Fees - 020100 - \$97.00

I have been advised by the Director of Finance that these funds exist in my account, and he will provide you with his certification.


Leo McIlrath

LM/jg

cc: Dominic A. Setaro, Jr.
Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: April 29, 1998
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Commission on Aging

CERTIFICATION

I hereby certify the availability of \$797.00 to be transferred from the Elderly Services Donations Revenue Account to the Commission on Aging budget to the following account:

Professional Services/Fees	02-05-167-020100	\$ 97.00
Printing	02-05-167-022000	<u>700.00</u>
Total		\$797.00


Dominic A. Setaro, Jr.

DAS/jgb



23

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

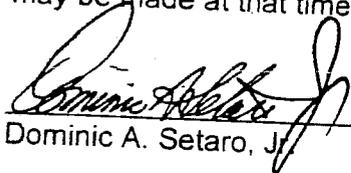
DATE: April 29, 1998
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Transfer of Funds for Technology

CERTIFICATION

As we had indicated during our budget discussions and technology demonstration to the Common Council, it is our intent to purchase with available funds as much software, software services, various upgrades to PCs, along with hardware, as we can for the Public Safety and Administrative components to the Tech City 2000 plan. I would request that the Common Council at its May meeting approve the transfer in the amount of \$609,476 to the existing Capital line item entitled, "Technology/City" from the accounts per the attached listing.

It is still our intent to purchase the Public Safety software and the Public Safety/Administrative upgrades to existing PCs and hardware. The Administrative software will be leased as planned along with the new PCs and printers. As you know, funds exist in the 1998-99 budget to accomplish this.

If any additional funds become available between now and the June meeting, an additional request may be made at that time.


Dominic A. Setaro, Jr.

DAS/jgb

<u>Department</u>	<u>Account</u>	<u>Code</u>	<u>Amount</u>
Finance	Regular Salaries	02-01-141-010100	\$ 19,000
Data Processing	Regular Salaries	02-01-142-010100	12,000
Independent Audit	Independent Acctg.	02-01-143-020101	16,000
Emp. Service Benefit	Employee Service Benefit	02-09-122-071003	66,000
Insurance	Employee Life Insurance	02-09-150-071001	25,000
Union Welfare	Union Welfare-Contrib.	02-09-151-071002	85,000
Insurance	Professional Services/Fees	02-09-160-020100	5,000
Insurance	Bond Premium Position	02-09-160-076001	6,000
Insurance	Public Liability Insurance	02-09-160-076400	23,000
Worker's Compensation	Worker's Comp Claims	02-09-160-076600	15,000
Insurance	Uninsured Losses	02-09-160-076901	9,700
Police	Office Supplies	02-02-100-040100	47,776
Police	Regular Salaries	02-02-100-010100	<u>280,000</u>
Total			\$609,476



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT

(203) 797-4641
FAX (203) 796-1586

JOHN A. SCHWEITZER, JR.; P.E.
CITY ENGINEER

April 28, 1998

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

East Pearl Street Bridge Replacement - Easements

In order to construct the above noted project, permanent easements and other rights must be acquired from the four property owners abutting the bridge.

We hereby request that the Common Council authorize the Corporation Counsel to acquire the easements and rights required. The properties affected are the following:

Henry and Glenn Cherry
12 William Street

William and Marguerite Stahl
2 East Pearl Street

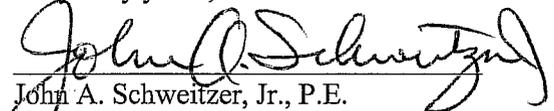
Anita and Pearly Jr. Harris
14 William Street

Fernando and Shannon Ramos
5 East Pearl Street

For your reference we have enclosed copies of the draft easement maps and legal descriptions for the four properties involved.

If you have any questions, please feel free to contact our office.

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/pe
encls.

c: Laszlo L. Pinter, Esq., with encl.
Thomas J. Bulzak, P.E.

**PERMANENT EASEMENT
FERNANDO AND SHANNON RAMOS**

A permanent easement rectangular in shape containing 244 square feet, more or less ,in area described as follows:

Beginning at a point on the northerly street line of East Pearl Street which point being the southeasterly corner of land herein described , said point being the southeasterly corner of land of the Grantors and being located at the center of Blind Brook, thence running along the northerly street line of East Pearl Street S. 74° 06' 50" W. a distance of 1.34 feet to a point, thence S. 74° 07' 40" W. a distance of 14.66 feet to a point, thence turning and running through the land of the Grantors N. 15° 53' 10" W. a distance of 14.00 feet to a point, thence N. 74° 07' 40" E. a distance of 16.00 feet to a point on the easterly boundary line of the Grantors located on the center line of Blind Brook, thence turning and running along the center line of Blind Brook S. 15° 53' 10" E. a distance of 14.00 feet to the point or place of beginning.

Bounded :

- Northerly : by other land of the Grantors
- Easterly : by land now or formerly Anita and Pearly Jr. Harris
- Southerly : by East Pearl Street
- Westerly : by other land of the Grantors

Together with rights to grade, rights to install a sedimentation control system, rights to remove a tree , rights to construct a bituminous driveway and walk all as shown on the hereinafter referenced map.

For a more particular description, reference is made to a map entitled " Map Showing Easement Acquired From Fernando and Shannon Ramos by The City of Danbury Replacement of Bridge No. 034038 East Pearl Street Over Blind Brook Scale : 1" = 10' April, 1998 " which map was prepared by _____ R.L.S. # _____ and is to be filed in the Danbury Land Records.

**PERMANENT EASEMENT
WILLIAM AND MARGUERITE STAHL**

A permanent easement rectangular in shape containing 244 square feet, more or less, in area described as follows:

Beginning at a point on the southerly street line of East Pearl Street which point being the northeasterly corner of land herein described, said point being the northeasterly corner of land of the Grantors and being located at the center of Blind Brook, thence running along the southerly street line of East Pearl Street S. $74^{\circ} 07' 40''$ W. a distance of 16.00 feet to a point, thence turning and running through the land of the Grantors S. $15^{\circ} 53' 10''$ E. a distance of 14.00 feet to a point, thence N. $74^{\circ} 07' 40''$ E. a distance of 16.00 feet to a point on the easterly boundary line of the Grantors located on the center line of Blind Brook, thence turning and running along the center line of Blind Brook N. $15^{\circ} 53' 10''$ W. a distance of 14.00 feet to the point or place of beginning.

Bounded:

Northerly : by East Pearl Street

Easterly : by land now or formerly of Henry and Glenn Cherry.

Southerly : by other land of the Grantors

Westerly : by other land of the Grantors.

Together with rights to install a sedimentation control system, to reset shrubs and grade.

For a more particular description, reference is made to a map entitled "Map Showing Easement Acquired From William and Marguerite Stahl by The City of Danbury Replacement of Bridge No. 034038 East Pearl Street Over Blind Brook Scale : 1" = 10' April, 1998 " which map was prepared by R.L.S. # and is to be filed in the Danbury Land Records.

**PERMANENT EASEMENT
ANITA AND PEARLY JR. HARRIS**

A permanent easement rectangular in shape containing 244 square feet, more or less , in area described as follows:

Beginning at a point on the northerly street line of East Pearl Street which point being the southwesterly corner of land herein described, said point being the southwesterly corner of land of the Grantors and being located at the center of Blind Brook, thence running along the southerly street line of East Pearl Street N. $74^{\circ} 06' 50''$ E. a distance of 16.00 feet to a point, thence running and turning through the land of the Grantors N. $15^{\circ} 53' 10''$ W. a distance of 14.00 feet to a point , thence S. $74^{\circ} 06' 50''$ W. a distance of 16.00 feet to a point on the westerly boundary line of the Grantors located on the center line of Blind Brook, thence turning and running along the center line of Blind Brook S. $15^{\circ} 53' 10''$ E. a distance of 14.00 feet to the point or place of beginning.

Bounded :

Northerly : by other land of the Grantors.

Easterly : by other land of the Grantors.

Southerly : by East Pearl Street

Westerly : by land now or formerly Fernando and Shannon Ramos

Together with rights to grade, rights to install a temporary sedimentation control system and rights to construct a bituminous driveway all as shown on the hereinafter referenced map.

For a more particular description, reference is made to a map entitled " Map Showing Easement Aquired From Anita and Pearly Jr. Harris by The City of Danbury Replacement of Bridge No. 034038 East Pearl Street Over Blind Brook Scale : 1" = 10' April, 1998 " which map was prepared by R.L.S. # and is to be filed in the Danbury Land Records.

**PERMANENT EASEMENT
HENRY AND GLENN CHERRY**

A permanent construction easement containing 194 square feet, more or less, in area described as follows:

Beginning at a point on the southerly street line of East Pearl Street which point being the northwesterly corner of the easement herein described and said point being the northwesterly corner of land of the Grantors and being located at the center of Blind Brook, thence running easterly along the southerly street line of East Pearl Street N. 74° 07' 40" E. a distance of 16.00 feet to a point, thence turning and running through the land of the Grantors S. 15° 31' 10" E. a distance of 9.00 feet to a point, thence S. 51° 32' 54" W. a distance of 13.03 feet to a point, thence S. 74° 06' 50" W. a distance of 4.00 feet to a point on the westerly boundary line of the Grantors located on the center line of Blind Brook, thence turning and running along the center line of Blind Brook N. 15° 53' 10" W a distance of 14.00 feet to the point or place of beginning.

Bounded:

Northerly : by East Pearl Street

Easterly : by other land of the Grantors

Southerly : by other land of the Grantors

Easterly : by land now or formerly of William and Marguerite Stahl

Together with rights to grade , rights to install a temporary sedimentation control system and rights to remove a tree all as shown on the hereinafter referenced map.

For a more particular description, reference is made to a map entitled "Map Showing Easement Acquired From Henry and Glenn Cherry by The City of Danbury Replacement of Bridge No. 034038 East Pearl Street Over Blind Brook Scale : 1' = 10' April, 1998 " which map was prepared by R.L.S. # and is to be filed in the Danbury Land Records.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19



RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Transportation has extended funding in the form of a loan and grant for purposes of the rehabilitation of the East Pearl Street Bridge over Blind Brook, under the local bridge program; and

WHEREAS, the Commitment to Fund was approved by the Common Council in 1996 and authorizes the receipt of State funds designated for this purpose; and

WHEREAS, in order to construct this project, certain property rights are necessary and must be acquired either through negotiation or eminent domain; and

WHEREAS, said rights are as set forth in the exhibits attached;

NOW, THEREFORE BE IT RESOLVED THAT the Corporation Counsel of the City of Danbury is hereby authorized to acquire said property interests as set forth in the exhibits attached hereto and made a part hereof by November 5, 1998, through negotiation or by eminent domain through the institution of suit against the interested property owners and the holders of mortgages or other encumbrances affecting the properties, if any.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE TAX COLLECTOR
(203) 797-4541

April 28, 1998

CATHERINE A. SKURAT, C.C.M.C.
TAX COLLECTOR

Honorable Mayor Gene F. Eriquez
and Common Council Members
155 Deer Hill Avenue
Danbury, Connecticut 06810

Re: Annual Suspense List

Dear Mayor Eriquez and Council Members:

Attached please find for your approval, a detailed list of names and amounts of City taxes, which for various reason I consider uncollectible at this time. I am therefore recommending for transfer to the Suspense List the amount of \$300,348.89.

The breakdown of this amount is broken down as follows:

1988 Motor Vehicle Grand List	Amount to Suspense List	\$152,937.25
1990 Personal Property Grand List	Amount to Suspense List	\$147,411.64
	Total Amount to Suspense List	\$300,348.89

All of the accounts on both lists above have been in the with GC Services, LTD, the Collection Agency that the City has been using since January, 1994. Every effort is still being made by this office to locate and collect these accounts if possible.

Thank you for your attention to this matter, and should you have any questions, please do not hesitate to contact me.

Sincerely,

Catherine A. Skurat, CCMC
Tax Collector

cc: Dominic A. Setaro Jr., Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525

April 20, 1998

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

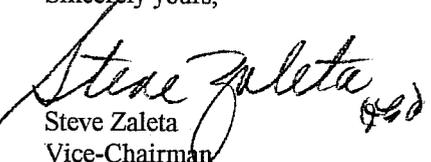
Re: 8-24 Referral - 12 - Danbury Landfill Zone for Influence Study

Dear Council Members:

The Planning Commission at its meeting April 20, 1998 motioned for a positive recommendation for the Danbury Landfill Zone for an Influence Study.

The motion was made by Mr. Deeb, seconded by Mr. Malone, and passed with "ayes" from Commissioners Deeb, Malone, Parker, and Zaleta.

Sincerely yours,


Steve Zaleta
Vice-Chairman

SZ/jlc



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

April 24, 1998

DANBURY, CT 06810

Christopher Setaro, Esquire
President of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Re: April 7, 1998 agenda - Item No. 43
Automobile speakers

Dear Chris:

We are in receipt of a referral to this office of the above item. The matter has to do with a constituent request for the Council to inquire into a manner in which high volume car speakers may be regulated.

As this issue appears to have constitutional implications, additional time is requested to properly review the matter and advise the Common Council. We will be prepared to advise the Council at the earliest possible time, once the legal research is concluded.

Thank you for your consideration in this regard.

Very truly yours,

Laszlo L. Pinter
Assistant Corporation Counsel

LLP/msm

cc: Gene F. Eriquez, Mayor
Eric L. Gottschalk, Acting Corporation Counsel



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DENNIS I. ELPERN
DIRECTOR OF PLANNING

(203) 797-4525

April 27, 1998

To: Mayor Gene F. Eriquez
Members of Common Council ✓

From: Dennis I. Elpern,
Director of Planning

Re: Belimo Aircontrols (USA), Inc.
Application for a Deferral of Assessment Increases

This office has reviewed the application for a deferral of assessment increases attributable to construction or improvements submitted by Robert Stevens, Administration Manager of Belimo Aircontrols, for improvements to property located at 43 Old Ridgebury Road in Danbury. The property is owned by Fairway Asset Management, LLC.

The site will be used by Belimo for assembly/manufacturing, warehouse and distribution, and office uses. After concurrent review by the City Tax Assessor, we are satisfied that the cost of improvements will total \$ 3,300,000. Accordingly, the applicant is eligible for a deferral of assessment increases for up to seven years.

Review of this application took longer than usual because of our efforts to verify the cost of eligible improvements.

This item can now be placed on your Council agenda for action by Common Council.

Attachments

c: Robert Stevens
Gary R. Michael
Robert Coyne
Eric Gottschalk
City Clerk



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

RECEIVED

OCT 29 1997

PLANNING & ZONING
CITY OF DANBURY

PLANNING & ZONING DEPARTMENT
(203) 797-4525

APPLICATION

DEFERRAL OF ASSESSMENT INCREASES ATTRIBUTABLE TO CONSTRUCTION OR IMPROVEMENTS WITHIN THE CITY OF DANBURY

Pursuant to Section 18-25 of the Code of Ordinances of the City of Danbury, this application must be completed and submitted to the Department of Planning and Zoning by all eligible applicants seeking to secure a deferral of assessment increases for completed construction or improvements on property located within the City of Danbury.

Location of Property: 43 Old Ridgebury Road

Tax Assessor's Map Number: C16021 Town Clerk Map and Lot Number: TC 5987
TC 7108

Name, Address and Telephone Number of Owner:

Fairway Asset Management II, Inc. } Gary Michael
P.O. Box 1242, 52 Deer Hill Avenue } President
Danbury, CT 06813-1242 - (203) 792-1103

Name, Address and Telephone Number of Applicant/Agent/Lessee (if other than owner):

Belimo Aircontrols (USA), Inc. } Werner Buck
47 Ming Brook Road } President
Danbury, CT 06810 (203) 791-9915

Description and Use of Construction or Improvement: Assembly/Mfg,
Warehouse & Distribution, Office.

Present Assessed Value of Property: \$ 1,360,400.⁰⁰/_{xx}

Estimated Cost of New Construction or Improvements Subject to Deferral: \$ 3,300,000.⁰⁰/_{xx}

Estimated Time Frame for Completion of Construction or Improvements: By Year End 1997.



Length of Time and Percent of Assessment Increase Requested for Deferral, as permitted in Section 18-25(d)(2) for the cost of construction or improvements specified above:

Seven Years - 100%

Section 18-25 (d)(2)(a.)

Attach a site plan and other specifications drawn to scale indicating all existing and proposed construction and other improvements sufficient for the Tax Assessor to determine the assessment of the property after completion of all proposed construction or improvements for which this deferral is being requested.

The applicant is advised that approval by Common Council and receipt of all benefits available through this deferral requires the applicant to enter into a written agreement with the City fixing the assessment of the real property, air space and all construction and improvements which are the subject of the agreement. All such construction and improvements to be undertaken are subject to the eligibility criteria specified in Section 18-25 of the Code of Ordinances and must comply with all municipal land use regulations and building and health codes.

Applicant/Agent Signature: BELIMO Aircontrols (USA), Inc.
Robert Stevens Date: 10/29/97

Applicant/Agent Name and Title: Robert Stevens, Administration Mgr.

FOR DEPARTMENT USE ONLY

The Common Council of the City of Danbury:

The Department of Planning and Zoning has reviewed this application for a deferral of assessment increases attributable to construction or improvements within the City of Danbury and has established that:

Yes the real property or property subject to air rights is located within the City of Danbury;

Yes the applicant proposes to use the construction or improvements to real property or property subject to air rights for uses eligible under Section 18-25;

Yes the property or property subject to air rights is not delinquent in the payment of taxes owed to the City or taxes owed to the Downtown Special Services District at the time of application; and

Yes the applicant proposes to enter into a written agreement with the City fixing the assessment of the real property, air space and all improvements thereon or therein and to be constructed thereon or therein, upon such terms and conditions as are provided herein and therein.

Accordingly, the Department of Planning and Zoning recommends that the application (does) ~~(does not)~~ meet the eligibility criteria in Section 18-25 of the Code of Ordinances for the following reasons:

All requirements of Section 18-25 of the Code of Ordinances are met.

Signed: Dennis I. Elpern Date: April 27, 1998
Dennis I. Elpern, Director of Planning



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

February 10, 1998

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
City of Danbury, Connecticut

Re: February agenda item #23
Shelley L. Decker and Martin M. Stampfler
Request to Purchase Property
Birch Trail -- G03064

Dear Mayor and Council Members:

Please accept this letter in response to your request for a report concerning the matter referenced above. This item involves a request to purchase property acquired by the city as the result of a tax delinquency. Prior to the tax sale in 1993, the property had been encumbered by tax liens securing a delinquency in the amount of \$3,873.36.

At the February Council meeting this matter was also referred to the City Engineer, the Director of Planning and the Planning Commission for review. Assuming that their reports are favorable, and assuming further that you are interested in transferring title to this property, you may wish to forward this matter to the tax assessor with a request that he report to you on the value of the property.

Once all reports have been received, the Council may proceed with the conveyance by declaring the parcel surplus and then by electing either to convey it directly to Ms. Decker and Mr. Stampfler or to offer it for sale, through the purchasing agent, to the general public. Bear in mind that any proposal to dispose of municipally owned property requires a two-thirds vote of all of the members of the Common Council (See §3-17 of the Danbury Municipal Charter).

If you have any questions, please feel free to contact me.

Sincerely,

Eric L. Gottschalk
Acting Corporation Counsel

ELG/msm



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

JOHN A. SCHWEITZER, JR.; P.E.
CITY ENGINEER

April 13, 1998

Mayor Gene F. Eriquez
Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

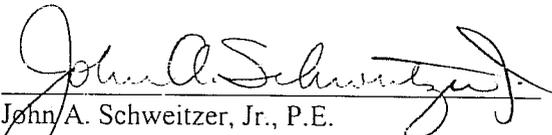
Dear Mayor Eriquez and Common Council Members,

Hemlock/Birch Trail
February 3, 1998
Common Council Meeting
Item # 23
Tax Assessor's Lot No. G03064

At the request of the Common Council we have reviewed the request for the City to dispose of the above referenced parcel on Birch Trail. This department does not envision any need for the City to maintain ownership of this parcel (approximately 0.11 acres) and would recommend that the parcel be declared surplus and offered to adjoining property owners.

If you require additional information regarding this parcel, please contact this office.

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/sd

c: Eric Gottschalk
Dennis Elpern



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525

April 20, 1998

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: 8-24 Referral - 23 - Request to Purchase City owned Land on Hemlock/Birch Trail.

Dear Council Members:

The Planning Commission at its meeting April 20, 1998, motioned for a positive recommendation for the request to purchase City owned land on Hemlock/Birch Trail for the reason it consists of only 1/10 of an acre and would be of no use to the City.

The motion was made by Mr. Deeb, seconded by Mr. Parker, and passed with "ayes" from Commissioners Deeb, Parker, Malone, and Zaleta.

Sincerely yours,


Steve Zaleta
Vice-Chairman

SZ/jlc



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DENNIS I. ELPERN
DIRECTOR OF PLANNING

(203) 797-4525

April 27, 1998

To: Mayor Gene F. Eriquez
Members of Common Council

From: Dennis I. Elpern
Director of Planning

Re: Request from Shelley Decker to Purchase Land:
Lot # G03064, Birch Trail

We have received the request from Shelley Decker to purchase an adjoining lot recently acquired by the City on Birch Trail.

Having reviewed the location of the lot, we have no objection to the City selling the lot to the adjoining property owner.

The Planning Commission also made a positive recommendation on this request at their April 20, 1998 meeting.

c: City Clerk



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

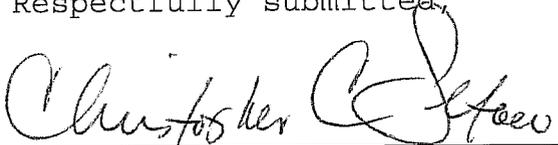
April 21, 1998

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

RE: Proposed Renumbering Hawthorne Cove Road

The Common Council met as the Committee of the Whole to review the proposed renumbering of Hawthorne Cove Road at 7:35 PM on April 20, 1998 in the Council Chambers at City Hall. The report from the Planning and Zoning Department indicated that the renumbering was requested by the Hawthorne Cove Homeowners' Association. No one spoke against the renumbering at the public hearing preceding the committee meeting. After discussion, Mr. Arconti moved to recommend to the Council approval of the renumbering of Hawthorne Cove Road as proposed by the Planning and Zoning Department. Seconded by Mr. Machado and passed unanimously.

Respectfully submitted,


CHRISTOPHER C. SETARO, Chairman



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT
(203) 797-4525

MEMORANDUM

TO: Mayor Gene F. Eriquez and Members of Common Council

FROM: Department of Planning and Zoning

DATE: January 5, 1998

RE: Proposed Renumbering of Hawthorne Cove Road

Pursuant to a written request by the Hawthorne Cove Property Owners Association dated November 13, 1997, this Department proceeded to renumber the properties along Hawthorne Cove Road. Anticipating that a Committee of the Whole would want to know the feelings of the individual property owners, this Department, on November 24, 1997, sent a Survey to the property owners to obtain their opinions regarding the proposed street renumbering.

Thirty-three (33) surveys were sent out. We are in receipt of twenty-two (22) responses. Twenty (20) property owners responded in favor of the proposed renumbering, one (1) responded against the proposed renumbering, and in one (1) case, ownership of the property had transferred since the initial mailing. It should be noted that in three (3) instances, adjacent properties were in single ownership and therefore only one response was received from the respective owner. A copy of the Survey and proposed renumbering is attached.

Please notify this Department when the public hearing has been scheduled so that a representative may be present to answer any additional questions.

SBC
attachments

cc: Elizabeth Crudginton, City Clerk
Chief Carmen Oliver, Fire Department
Lazlo Pinter, Assistant Corporation Counsel
Pat Sniffen, Communications Coordinator, Fire Department
Coleen Velez, Assistant Tax Assessor
Michael Kaylor, Acting Postmaster
Bennett Powell, Supervisor, SNET E-911 Task Force



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

November 24, 1997

Dear Property Owner:

A request has been made to the Department of Planning and Zoning by property owners in your neighborhood to officially renumber properties along Hawthorne Cove Road. The absence of street numbers which do not follow a logical sequence creates confusion for the delivery of services and for anyone attempting to locate a particular residence. More importantly, it is potentially dangerous as emergency personnel may have difficulty locating the site of an emergency.

We will be asking Common Council to approve the renumbering in accordance with the attached Table. We anticipate that Common Council will appoint an ad hoc committee to review the request and will want to know the feelings of the property owners on this issue. Please complete the bottom portion of this letter and return it in the enclosed envelope no later than December 24, 1997. Please feel free to add any comments regarding this matter on the back of this sheet.

Thank you for your cooperation.

Sincerely,

Sharon B. Calitro

Sharon B. Calitro, AICP
Assistant Planning Director

Please print your name and the address you are currently using.

If you are a non-resident property owner, print your tenant's name.

If you are a tenant, please print the property owner's name.

Please check one of the statements below:

- I am in favor of renumbering Hawthorne Cove Road.
- I am not in favor of renumbering Hawthorne Cove Road.

Signature: _____ Date: _____

Daytime Telephone Number: _____



PROPOSED RENUMBERING OF HAWTHORNE COVE ROAD

Assessor's Lot Number	Property Owner *	Existing Mailing Address *	Existing Property Location *	Proposed Property Location	Proposed Mailing Address ****
K03061	Ward, Charles E. & Kathleen T.	Hawthorne Cove Road Brookfield, CT 06804-2209	Hawthorne Cove Road	1 Hawthorne Cove Road	1 Hawthorne Cove Road Brookfield, CT 06804-2209
K03059	Feibusch, Richard Maureen Anne	6 Hawthorne Cove Road Danbury, CT 06810	Hawthorne Cove Road	3 Hawthorne Cove Road	3 Hawthorne Cove Road Brookfield, CT 06804-2209
K03058	Bartley, Richard G. & Sharon Ann	8 Hawthorne Cove Road Danbury, CT 06810	8 Hawthorne Cove Road	5 Hawthorne Cove Road	5 Hawthorne Cove Road Brookfield, CT 06804-2209
K03057	Wu, Hendy & Bella	41-25 Kissena Boulevard Apt. 2MM Flushing, NY 11355	Hawthorne Cove Road	7 Hawthorne Cove Road	41-25 Kissena Boulevard Apt. 2MM Flushing, NY 11355
K03056	Logie, Ian M.	32 Ridge Line Road Easton, CT 06612-1046	Hawthorne Cove Road	9 Hawthorne Cove Road	32 Ridge Line Road Easton, CT 06612-1046
K03054	Setaro, Michael J., Jr.	Hawthorne Cove Road Brookfield, CT 06804	Hawthorne Cove Road	11 Hawthorne Cove Road	11 Hawthorne Cove Road Brookfield, CT 06804-2209
K03053	Genovese, Josephine R.	15 Upland Road Stamford, CT 06906-1123	Hawthorne Cove Road	15 Hawthorne Cove Road	15 Upland Road Stamford, CT 06906-1123
K03052	Zeitler, Elaine W.	36 High Ridge Road Brookfield, CT 06804-3518	Hawthorne Cove Road	17 Hawthorne Cove Road	36 High Ridge Road Brookfield, CT 06804-3518
K02123	Merritt, Kyle P.	11 Hawthorne Cove Road Brookfield, CT 06804-2209	11 Hawthorne Cove Road	19 Hawthorne Cove Road	19 Hawthorne Cove Road Brookfield, CT 06804-2209
K02124	Glazier, William G.	13 Hawthorne Cove Road Brookfield, CT 06804-2209	Hawthorne Cove Road	21 Hawthorne Cove Road	21 Hawthorne Cove Road Brookfield, CT 06804-2209
		13 Hawthorne Cove Road **			
K02125	Kuhn, Daniel K. & Shelia M.	Hawthorne Cove Road RD #3 Brookfield, CT 06804-2209	26 Hawthorne Cove Road	23 Hawthorne Cove Road	23 Hawthorne Cove Road Brookfield, CT 06804-2209
K02126	Cunha, Jacqueline C.	22 Old Turnpike Road Brookfield, CT 06804-2117	Hawthorne Cove Road	25 Hawthorne Cove Road	22 Old Turnpike Road Brookfield, CT 06804-2117
K02127	Henegan, James A. & Laura A.	Hawthorne Cove Road Brookfield, CT 06804-2209	Hawthorne Cove Road	27 Hawthorne Cove Road	27 Hawthorne Cove Road Brookfield, CT 06804-2209
		14 Hawthorne Cove Road **			
K02120	Gianfransico, Robert	Hawthorne Cove Road Brookfield, CT 06804-2209	Hawthorne Cove Road	29 Hawthorne Cove Road	29 Hawthorne Cove Road Brookfield, CT 06804-2209
		15 Hawthorne Cove Road **			
K02118	Ryan, Carol E.	28 Shore Road Danbury, CT 06811-3328	Hawthorne Cove Road	31 Hawthorne Cove Road	28 Shore Road Danbury, CT 06811-3328
K03097	Hawthorne Cove Property Owners Assoc. Inc.	C/O Carol Ryan 28 Shore Road Danbury, CT 06811-3328	Hawthorne Cove Road (Road Right-of-Way)	33 Hawthorne Cove Road	C/O Carol Ryan 28 Shore Road Danbury, CT 06811-3328

PROPOSED RENUMBERING OF HAWTHORNE COVE ROAD

Assessor's Lot Number	Property Owner *	Existing Mailing Address *	Existing Property Location *	Proposed Property Location	Proposed Mailing Address ****
K03067	Wohlberg, Alfred Jr. & Miranda M.	704 Halton Court Neptune, NJ 07753-4326	Hawthorne Cove Road	12 Sunset Cove/Ridge Road ***	704 Halton Court Neptune, NJ 07753
K03068	Wohlberg, Miranda M. & Alfred W. Jr.	704 Halton Court Neptune, NJ 07753-4326	Hawthorne Cove Road	11 Sunset Cove/Ridge Road ***	704 Halton Court Neptune, NJ 07753
K03069	Lull, Helmi AKA Luell, Olavi J.	140 Anderson Road Watchung, NJ 07060-6213	Hawthorne Cove Road	9 Sunset Cove/Ridge Road ***	140 Anderson Road Watchung, NJ 07060

* As indicated in Tax Assessor Records.

** As indicated in 1997 Telephone Directory.

*** In a separate future action, Council should consider renaming Ridge Road (this Ridge Road is a private roadway). There are currently two other roads within Danbury entitled Ridge Road. Under such scenario, the property location numbers for Lots K03067, K03068 and K03069 would remain as is proposed in the Table.

**** Mail delivery for properties on Hawthorne Cove Road is through the Brookfield Post Office. Until such time as the Danbury Post Office assumes these duties, the proposed mailing addresses will remain as indicated in the Table.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 21, 1998

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

RE: Proposed Renumbering Hawthorne Cove Road

The Common Council met as the Committee of the Whole to review the proposed renumbering of Hawthorne Cove Road at 7:35 PM on April 20, 1998 in the Council Chambers at City Hall. The report from the Planning and Zoning Department indicated that the renumbering was requested by the Hawthorne Cove Homeowners' Association. No one spoke against the renumbering at the public hearing preceding the committee meeting. After discussion, Mr. Arconti moved to recommend to the Council approval of the renumbering of Hawthorne Cove Road as proposed by the Planning and Zoning Department. Seconded by Mr. Machado and passed unanimously.

Respectfully submitted,

CHRISTOPHER C. SETARO, Chairman



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 21, 1998

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

RE: Sanitary Sewer Extension - Kenosia Avenue, Backus Avenue to Airport

The Common Council met as the Committee of the Whole to review the Sanitary Sewer Extension - Kenosia Avenue, Backus Avenue to Airport at 7:35 PM on April 20, 1998 in the Council Chambers at City Hall. The report from the Director of Public Works included preliminary assessments for the project. No one spoke against the project or assessments at the public hearing preceding the committee meeting. Mr. Levy moved to recommend to the Council approval of the preliminary assessments and sanitary sewer extension Kenosia Avenue, Backus Avenue to Airport. Seconded by Mr. Machado and passed unanimously.

Respectfully submitted,


CHRISTOPHER C. SETARO, Chairman



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

JOHN A. SCHWEITZER, JR.; P.E.
CITY ENGINEER

March 9, 1998

Gene F. Eriquez, Mayor
Common Council ✓
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Sanitary Sewer Extension - Kenosia Avenue
Backus Avenue to Airport
Public Hearing

At the February 4, 1997 Common Council meeting the request to extend sanitary sewers to 54 Kenosia Avenue was forwarded to our office.

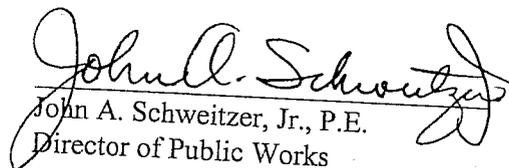
The City hired the firm of Stearns & Wheler, LLC to prepare a preliminary plan and profile, to compute a preliminary estimate and to prepare preliminary assessments. This preliminary work has been completed.

At this time the project is ready for the preliminary public hearing to be scheduled.

Enclosed please find a copy of the preliminary assessment sheet for this project.

If you have any questions, please give us a call.

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/pe

encl.

c: William Buckley, Jr., P.E., with encls.
Dominic Setaro, with encls.
Paul Estefan, with encls.

Assessment of Benefits

Total cost of Project	\$ 128,232.65
-----------------------	---------------

Owner Name & Address Property Location	Lot Number	Area of Lot or Parcel	(area of lot / total area of lots under this assessment) Calc 1	Frontage of Lot or Parcel	(lot frontage / total frontage of lots under this assessment) Calc 2	# of existing building units	(# of existing buildings / total buildings units under this assessment) Calc 3	Property valuation (Latest grand list)	(Property valuation / total property value under this assessment) Calc 4	Total Assessment
CHARTOUNI TOUFIC 54 KENOSIA AVENUE DANBURY CT 06810	F18003	0.28	\$ 12,687.33	75	\$ 16,163.78	2.44	\$ 12,708.68	\$ 114,700.00	\$ 35,297.06	\$ 19,214.21
BALDWIN RICHARD A 56 KENOSIA AVENUE EXTENSION DANBURY CT 06810	F18004	0.25	\$ 11,327.97	70	\$ 15,086.19	2.18	\$ 11,354.47	\$ 72,000.00	\$ 22,156.83	\$ 14,981.37
CITY OF DANBURY 155 DEER HILL AVENUE DANBURY CT 06810-7769	E18011	2.3	\$ 104,217.35	450	\$ 96,982.67	20	\$ 104,169.49	\$ 230,000.00	\$ 70,778.76	\$ 94,037.07
		2.83		595		24.62	\$ 416,700.00			

RECEIVED

MAR 05 1998

ENGINEERING DEPT.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 21, 1998

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

RE: Sanitary Sewer Extension - Kenosia Avenue, Backus Avenue to Airport

The Common Council met as the Committee of the Whole to review the Sanitary Sewer Extension - Kenosia Avenue, Backus Avenue to Airport at 7:35 PM on April 20, 1998 in the Council Chambers at City Hall. The report from the Director of Public Works included preliminary assessments for the project. No one spoke against the project or assessments at the public hearing preceding the committee meeting. Mr. Levy moved to recommend to the Council approval of the preliminary assessments and sanitary sewer extension Kenosia Avenue, Backus Avenue to Airport. Seconded by Mr. Machado and passed unanimously.

Respectfully submitted,

CHRISTOPHER C. SETARO, Chairman



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

May 5, 1998

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: DEP Grant for Purchase of Regional Tub Grinder

The committee appointed to review the DEP Grant for the purchase of a regional tub grinder met on April 27, 1998 at 6:30 P. M. in Room 432 in City Hall. In attendance were committee members Setaro, Levy and Basso. Also attending were Director of Finance Dominic Setaro, Superintendent of Public Utilities William Buckley, HRRRA Director Bob Palmer and HRRRA Assistant Director Paul Avery.

Mr. Palmer explained that a tub grinder mulches wood material, that the DEP Grant at issue makes available funds for a regional tub grinder and that the tub grinder would be used by HRRRA municipalities which would pay a fee per usage. He added that the cost of the tub grinder would be approximately \$326,000 and he anticipated that a private entity would be responsible for maintaining the machinery. Mr. Buckley and the Director of Finance indicated that an application for the grant is currently before the Common Council, that the financial benefit would be analyzed as the details become available and a recommendation would be made if the Common Council revisits the issue of accepting the grant if awarded by the DEP.

Mrs. Basso stated that she had been concerned that approval of the grant application would bind the City when other options may be possible. Mr. Setaro stated that if the grant were awarded to the region the issue of acceptance would come before the Common Council.

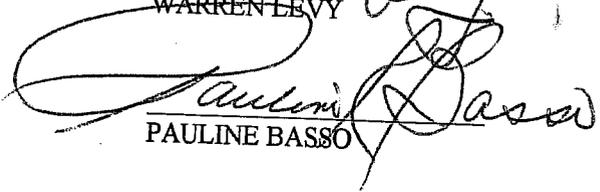
Mr. Levy moved to recommend to the Common Council approval of the resolution authorizing the HRRRA to make application to the DEP for a grant for a regional tub grinder. Seconded by Mrs. Basso and passed unanimously.

Respectfully submitted,


CHRISTOPHER SETARO

Chairman


WARREN LEVY


PAULINE BASSO



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

May 5, 1998

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: DEP Grant for Purchase of Regional Tub Grinder

The committee appointed to review the DEP Grant for the purchase of a regional tub grinder met on April 27, 1998 at 6:30 P. M. in Room 432 in City Hall. In attendance were committee members Setaro, Levy and Basso. Also attending were Director of Finance Dominic Setaro, Superintendent of Public Utilities William Buckley, HRRRA Director Bob Palmer and HRRRA Assistant Director Paul Avery.

Mr. Palmer explained that a tub grinder mulches wood material, that the DEP Grant at issue makes available funds for a regional tub grinder and that the tub grinder would be used by HRRRA municipalities which would pay a fee per usage. He added that the cost of the tub grinder would be approximately \$326,000 and he anticipated that a private entity would be responsible for maintaining the machinery. Mr. Buckley and the Director of Finance indicated that an application for the grant is currently before the Common Council, that the financial benefit would be analyzed as the details become available and a recommendation would be made if the Common Council revisits the issue of accepting the grant if awarded by the DEP.

Mrs. Basso stated that she had been concerned that approval of the grant application would bind the City when other options may be possible. Mr. Setaro stated that if the grant were awarded to the region the issue of acceptance would come before the Common Council.

Mr. Levy moved to recommend to the Common Council approval of the resolution authorizing the HRRRA to make application to the DEP for a grant for a regional tub grinder. Seconded by Mrs. Basso and passed unanimously.

Respectfully submitted,

CHRISTOPHER SETARO
Chairman

WARREN LEVY

PAULINE BASSO



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut Department of Environmental Protection (CTDEP) provided grant money to regional recycling programs and single municipalities to implement the Mandatory Recycling Act (P.A. 87-544) which prohibited the permanent disposal in landfills and energy recovery facilities after January 1, 1991, of items designated by the CTDEP as required to be recycled; and

WHEREAS, this initial start up grant program has helped the state reach the current, approximately 25% recycling rate through the separation from the solid waste stream prior to disposal of items both designated and not designated by the CTDEP as required to be recycled, and Section 22a-220(f) of the Connecticut General Statutes establishes a goal of source reducing and recycling 40% of the state's solid waste by January 1, 2000; and

WHEREAS, bond money from this initial start up grant program will be made available on a competitive basis to assist recycling regions and municipalities in reaching the 40% goal; and

WHEREAS, the Housatonic Resources Recovery Authority (HRRA) has stated its intent to apply for a DEP grant to purchase a regional tub grinder to be shared by certain member municipalities of the 11 comprising the HRRA under a comprehensive plan to recycle yard and wood waste generated and delivered by residents and businesses within these towns.

NOW, THEREFORE, BE IT RESOLVED that the Housatonic Resources Recovery Authority is authorized to act on behalf of the City of Danbury in making an application to the Commissioner of Environmental Protection and to receive a grant to develop a comprehensive yard and wood waste recycling program plan.

BE IT FURTHER RESOLVED that Danbury agrees to participate in the project by retaining adequate staffing to complete the project, providing relevant data to the HRRA, attending meetings when requested and evaluating and taking action in a timely manner on proposals made regarding this project.

PROPOSAL FOR NEW REGIONAL TUB GRINDER

BACKGROUND: The CTDEP has approximately \$2 million in grant money available on a competitive basis to help regions and/or towns help the state in reaching the 40% recycling rate goal set by legislature for January 1, 2000.

The Town of Brookfield originally expressed interest in purchasing a tub grinder for the region and First Selectman Bonnie Smith told HRRRA that the First Selectmen of New Milford, Bethel and Newtown expressed similar interest.

A tub grinder would clearly increase the recycling rate when the tonnage is reported. Although we do question how wood waste recycling is an acceptable application for raising the recycling rate since the material is not currently reported as MSW, we are aware that we will not be the only town or group of towns applying for one. In fact, we have heard at least two other applications for tub grinders which leads us to believe that we need to meet as many of the attached selection criteria as possible to be favored.

In our conversations with public works directors, both within and outside the HRRRA, we find a preference for obtaining necessary grinding services on a fixed fee basis, particularly as their own equipment ages. We have heard that maintenance, as related to control of what the machine is fed and a sole operator, is the outstanding issue that determines the success of the program, especially in terms of controlling cost. Conversely, in speaking with private tub grinding service operators, we find an interest in the capital purchase of tub grinding equipment by an outside source to avoid the investment risk associated with volatile work volume (i.e., hurricanes versus mild winters, etc.).

PROPOSAL: We would like to purchase a new Morbark Model 1300 Tub Grinder to be shared by, at a minimum, Brookfield, Bethel, Danbury, New Milford, and Newtown. The tub grinder would be moved with a fifth wheel, operated and maintained under a fixed fee contract with a private firm.

We would trade in the City of Danbury's tub grinder as part of the deal and it is our intention to discuss the same possibility with New Milford, who obviously would also share in the use of the new machine, as they currently own a tub grinder which, we believe, is in disrepair.

PROPOSAL FOR NEW REGIONAL TUB GRINDER (cont'd)

PROPOSAL:
(cont'd)

The details of the public/private partnership are yet to be fleshed out but three firms, Supreme Forest Products of Harwinton, Tremson Corporation of Brewster, NY, and Wood Matter of Georgetown have expressed their interest in the work and we continue to reach out to other potential interests. All three have provided input on what they would hope to see in such an agreement. In addition, HRRRA has talked to four regions in Massachusetts who have shared shredding equipment for the last several years, one of which used a public/private partnership rather than a host community. HRRRA will be receiving a copy of that contract shortly. In our case, a host community is not out of the question, but indications so far are that there is no interest in the commitment from our towns and in my discussions with Massachusetts' regions it is not hard to understand why. Also, as previously mentioned, we have learned from many corners that a sole operator/maintainer is critical in the success of a shared tub grinder.

In the scenario we envision, we would like to store the piece of equipment in Danbury to have control over its use in service to our towns.

BENEFIT:

Through the grant, we will reduce the current costs to the participating municipalities for grinding services while increasing their recycling rate and providing a necessary service. Danbury's additional contribution for the trade-in would be reflected in lower fees under the program for the city.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

May 5, 1998

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

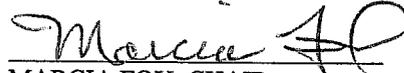
Re: Request for Relief on Tax Bill - 20-20A White Street

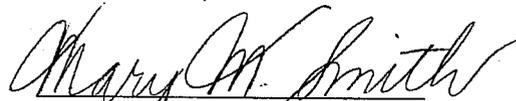
The Common Council Committee appointed to review the request for relief on a tax bill at 20-20A White Street met at 7:30 P. M. on April 28, 1998 in Room 432 in City Hall. In attendance were committee members Fox, Smith and Moore. Also in attendance were Superintendent of Public Utilities William Buckley, Assistant Corporation Counsel Laszlo Pinter, Director of Finance Dominic Setaro and the owner Robert Feinson.

Mr. Feinson explained that he had never received a bill for several years worth of water and sewer taxes at 20-20A White Street until recently and that he had not even been aware that there was a meter in the building. The bill included interest and lien fees accruing from several years ago. He also stated that the bill fluctuated erratically from quarter to quarter and he questioned the accuracy of the bill. Mr. Setaro stated that the City had been incorrectly sending the bills to the wrong owner and address. He also stated that it was the policy of the City in these situations to rebill the current owner at the correct address and allow the owner thirty days to pay the principal portion of the bill excluding any interest and lien fees, resulting from the owner never receiving the bill. Mr. Buckley stated that the Water Department believed that the meter was recording correctly, but that he would recheck the meter to determine that it was in working condition. If the meter is found to be inaccurate, the June, 1998 tax bill from the City will be adjusted to reflect a credit for these previously billed taxes.

Mr. Moore made a motion to waive the interest and lien fees on the water and sewer bills for 20-20A White Street. Seconded by Mrs. Smith. The motion passed unanimously.

Respectfully submitted,


MARCIA FOX, CHAIR


MARY SMITH


MARTIN MOORE



35

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

May 1, 1998

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
City of Danbury, Connecticut

Re: Assignment of Real Property Tax Liens

Dear Mayor and Council Members:

As you know the city initiated a new phase of our program of aggressive tax collection last July when you authorized the assignment of real property tax liens for all Grand List years preceding the list of 1996. Thereafter, Transamerica Business Credit Corporation ("Transamerica") was awarded the assignment through the competitive bidding process. As a result, a grouping of liens falling within the city's tax collection policy guidelines were then assigned to Transamerica. In January and again last month you authorized additional assignments to Transamerica relating to the Grand List of 1996.

As new delinquencies occur, more accounts fall within the policy guidelines making further assignments appropriate. As a result, several new accounts with delinquencies going back as far as 1982 now seem worthy of assignment to Transamerica. Given the success of the previous assignments, it is our recommendation that the Common Council consider the adoption of the attached resolution permitting the assignment of this grouping of liens.

Please authorize this real estate tax lien assignment by adoption of the attached resolution. If you have any questions, please feel free to contact me.

Sincerely,

Eric L. Gottschalk
Acting Corporation Counsel

ELG/msm

c: Dominic A. Setaro, Jr., Director of Finance



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, Connecticut General Statutes §12-195h authorizes any municipality to assign, for consideration, any and all liens filed by the tax collector to secure unpaid taxes on real property; and,

WHEREAS, on August 15, 1997 the City of Danbury assigned certain real estate tax liens appearing on the grand lists of October 1, 1982 through October 1, 1995 to Transamerica Business Credit Corp. (hereinafter referred to as, "Transamerica"); and,

WHEREAS, the assignment of additional tax liens on the grand list of October 1, 1996 or any grand list prior thereto to Transamerica would further reduce the administrative burden upon the Danbury Tax Collector for the benefit of the city;

WHEREAS, said assignment of tax liens is found to be in the best interests of the City of Danbury;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY that, Mayor Gene F. Eriquez be and hereby is authorized to assign to Transamerica any and all liens filed by the tax collector to secure unpaid taxes on real property appearing on the grand list of October 1, 1996 or any grand list prior thereto. Mayor Eriquez is further authorized to execute any agreements or amendments thereto as may be required to accomplish the purposes hereof.