

Danbury Museum & Historical Society Authority

**MEETING Minutes
September, 2009
Danbury Museum
Huntington Hall
43 Main Street
Danbury, CT 06810**

MINUTES

In attendance: Robert Young, Natalie Weiss, Anne Harrigan (was excused from meeting at 5:30pm), Barbara Rosseland, Levi Newsome, Mike Kallas and Brigid Guertin

1. Welcome-President Robert Young opened the meeting at 5:10pm and asked all present to review the August 2009 minutes. Anne Harrigan made a MOTION to approve the August 2009 minutes, with several changes 1) eliminate Natalie Weiss from the attendance list and 2) spell Barbara Rosselands name correctly. Mike Kallas seconded the motion, no discussion, all were in favor, motion carried. Bob stated that he was happy with the museums progression re: programs and events and renovations at Huntington Hall and that we had a very busy and exciting summer with an event more exciting fall and winter schedule planned for 2009-2010.
2. Finance Report- Bob asked Brigid to review the program budgets for 2009-2010. Brigid reported on all the active programs through August 2010. MOTION by Anne Harrigan to approve budgets as presented with reviews monthly to update the Board. Mike Kallas seconded the motion, some discussion, all were in favor, motion carried.
3. Executive Directors Report
 - A. Tours-have now changed to Saturdays 10am-4pm. Joretta Kilcourse will be managing the Saturday hours for the Museum
 - B. Programs-covered during financial report.
 - C. Volunteers (SAVE, SYEP, RSVP, General) SYEP's, college interns and high school interns are done for the season. The all did excellent work and we are looking forward to having them all back again next summer!
 - D. Donations- DMHSA received several images for the archives and several pieces of ephemeral items this month.
 - E. Research- Diane is doing an outstanding job!
 - F. Transition Report- DMHSA in progress.
 - G. General Comments- Brigid asked everyone to review the proposed rental agreement for discussion at the October meeting.

BY:



4. Fundraisers

A. Status report: Movie event – Brigid and Kay have continued to meet with the representatives of the Railway Museum and are pushing forward with the event on November 7, 2009.

B. Holiday Bazaar and Tea: Brigid reported that Kay Schreiber had met with the WCDNF and they will be our partner for the December Tea. Brigid and Kay met with Virgil Signore who will be our partner and contact with the vendors for the 2009 Holiday Bazaar.

C. Mayors Ball- Brigid reported that the 2010 Mayors Ball will be an exciting event- date is set for January 30, 2010.

5. New Business

A. Bob Young discussed Brigid's impending maternity leave in March and current salary schedule. Mike Kallas made a MOTION to accept Brigid and Bob request for Brigid to go back to salaried versus hourly and to plan for a 90 day maternity leave when the baby arrives as detailed in Brigid's letter to Bob. Barbara Rosseland seconded the motion, some discussion ensued. Bob Young called for a vote, all were in favor, motion carried.

6. Adjournment -Robert Young called for adjournment at 6:15pm, so MOTIONED by Barbara Rosseland. Mike Kallas seconded the motion, no discussion, all were in favor, motion carried.

Respectfully submitted,

Brigid Guertin
Executive Director