

Danbury Museum & Historical Society Authority

MEETING Minutes

May 5, 2009

(Directly following the annual meeting)

At

**Danbury Museum
Huntington Hall
43 Main Street
Danbury, CT 06810**

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BY: 

MINUTES

In attendance: Bob Young, Natalie Weiss, Anne Harrigan, Barbara Roseland, Levi Newsome, Mike Kallas, Kay Schreiber and Brigid Guertin

1. Welcome-President Robert Young opened the meeting at 5:35pm and asked all present to review the April 2009 minutes. Kay Schreiber made a MOTION to approve the April 2009 minutes, Barbara Rosseland seconded the motion, no discussion, all were in favor, motion carried. Bob Young spoke briefly on the positive reaction to our schools pilot program and the great publicity the Museum had received over the last month from the News Times.
2. Finance Report- Bob asked Brigid to report on the finances. Brigid reported on a positive balance in the Museums operating account and reminded the Trustees that increased fundraisers would make more free programs possible as well as contribute to the general maintenance and upkeep of the museum. Brigid reminded everyone that at the June meeting we would be reviewing the 2009-2010 budget and several budgets for proposed programs, events, exhibits and fundraisers
3. Executive Directors Report
 - A. Tours- for the general public begin May 22, Tuesday thorough Saturday from 1-4PM
 - B. Programs- Brigid provided a list of programs, events, fundraisers, lectures, and exhibits planned for the next year. Some are booked; some are in the process of being booked. Please see attached list which is subject to change.
 - C. Volunteers (SAVE, RSVP, General) going well, to date volunteers have contributed close to 1000 hours of service.
 - D. Donations- DMHSA received a significant amount of material some ephemeral, from the Danbury Police Department. We might need to store some of the larger pieces offsite at Mariano Brothers in one of our crates or in a new crate.

E. Research- going well several researchers booked over the next few weeks.

F. Transition Report- Kay, Levi and Brigid met with our attorney again to sign more paperwork and follow up on the federal application for the Friends of the Danbury Museum organization

G. General Comments- Brigid remarked that she would be on vacation Saturday June 13- Sunday June 21. Anne Harrigan made a MOTION to change the date of the June meeting to June 2nd. Natalie Weiss seconded the motion, there was some discussion of other dates, Bob Young called for a vote, all were in favor, motion carried. Brigid reported on various credit card applications possibilities for the Museum. Kay Schreiber made a motion to apply for a Union Savings Bank Visa card tied to our general operating account with a \$5000 limit. Anne Harrigan seconded the motion. There was some discussion over who else would be on the card, the motion was amended by Kay to include Brigid and Mike Kallas as authorized users of the card. Bob Young called for a vote, all were in favor, motion carried. Brigid was directed to apply for the card soon.

4. Fundraisers

A. Status report: Movie event – Brigid met with representatives of the Railway Museum and the idea is with their events committee. If they approve the activity we will form a committee to start work on the event.

B. Status report: Car Show 2010- tabled for now

5. New Business

A. Brigid and Levi presented three bids to paint the exterior of Huntington Hall. They are all extremely close in description and price. Kay Schreiber made a MOTION to have Mike Kallas review the bids and determine the appropriate person to provide the service, seconded by Natalie Weiss, no discussion, all were in favor, motion carried.

B. Brigid asked for an executive session to review an idea for a fundraiser, so MOTIONED by Kay Schreiber, seconded by Anne Harrigan, no discussion, all were in favor, motion carried and discussion ensued

6. Adjournment

Robert Young called for adjournment at 6:40pm, so MOTIONED by Mike Kallas, seconded by Barbara Rosseland, no discussion, all were in favor, motion carried.