

Danbury Museum & Historical Society Authority

Minutes of the
April 21, 2009 Meeting
5PM

At
Danbury Museum
Huntington Hall
43 Main Street
Danbury, CT 06810

Minutes

In attendance: Natalie Weise, Robert (Bob) Young, Levi Newsome, Kay Schreiber, Barbara Rosseland, Anne Harrigan, Mike Kallas, Kay Schreiber and Brigid Guertin

1. Welcome-President Young opened the meeting at 5:05 pm. He asked all present to review the minutes of the March 2009 meeting.

MOTION: Mike Kallas made a motion to accept the minutes. Natalie Weise seconded the motion. Motion carried.

Bob Young reported that all was well and asked that Brigid report on the Finances.

2. Finance Report-Brigid Guertin review the status of the museums accounts.

3. Executive Director's Report- Brigid reported on the following:

A. Tours will resume this spring beginning of May 2009, Tuesdays-Saturdays from 1-4PM intern Kevin Ivester will be leading all drop-in tours, Brigid will handle large groups and all school groups.

B. Programs- the pilot school program went extremely well (thanks to Bob Youngs efforts), follow up meetings with the teachers involved will enable us to create new curriculum and teacher's aids for inclusion on the new web site.

C. Volunteers-still going very well.

D. Donations- large donation of Danbury Police materials including log books, signage and outdated equipment.

E. Research- Diane has had an outstanding month helping several individuals track down genealogical records.

F. Transition-Friends of the Danbury Museum organization are still being processed for a nonprofit status.

G. General Comments-

- ★ Web site is almost complete, reminder that www.danburymuseum.org will go live on June 1, 2009.

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- ★ The Museum goes out to bid for the CDBG Huntington Hall entrance renovations on 4/28/09. The pre-bid walk through is 5/6/09 at 10am and the bids will be opened on 5/20/09 with work to begin immediately.
- ★ HATS is set to start manufacturing the new cases for Huntington Hall the week of May 4th and the scripts and timeline panel for Huntington Hall are in final review.

4. Fundraisers

- A. Movie Event – Brigid spoke with Ira Pollack from the Railway Museum regarding the event and he is passing info along to their fundraising committee and will get back to us.
- B. Car Show – some discussion ensued-no action taken

5. New Business

A. Brigid Guertin requested that the board allow her to get a Museum credit card for the purpose of making purchases (already approved by the Board) for the Museum. After some discussion Brigid was directed to return to the May 5th, 2009 meeting with information about different credit card options.

6. Adjourn: President Young called for adjournment at 6:10pm

MOTION made by Kay Schreiber to adjourn, seconded by Mike Kallas, no discussion, motion carried. President Young called for adjournment at 6:10pm.

Respectfully submitted,

Brigid Guertin
Executive Director