

TARRYWILE PARK AUTHORITY
REGULAR MEETING

June 16, 2015

CALL TO ORDER:

On Tuesday, June 16, 2015 at 6:30 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman Michael Marcus.

ATTENDANCE

The following board members were recorded as present:

Board Members: W. Platz, R. McGarrigal, M. Marcus, Marita Repole, J. Harner, D. Manacek & B. Talarico

Board Members Absent: Jeff Preston & M. Repole

Park Staff: B. Petro

Guests: none

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AGENDA:

1. **Chairman's Report:** No report

2. **Minutes – May 19, 2015:** A motion was made by R. McGarrigal to approve the minutes of the meeting. W. Platz seconded. The motion passed unanimously.

3. **Financial:**

A. **Financial Reports – May 2015:** A motion was made by R. McGarrigal to approve the financial reports. J. Harner seconded. The motion passed unanimously.

B. **Operating Budget FY 15/16:** B. Petro had previously emailed the final draft of the operating budget for FY 15/16. Discussion followed.

A motion was made by D. Manacek to approve the proposed budget as presented. W. Platz seconded. The motion passed unanimously.

at 11:06^{am} o'clock Map# _____

Town Clerk

4. **Old Business:**

A. **LoCIP Projects Update:** In reference to the Oil to Gas Conversion, the request for funds transfer has gone onto the state and can take up to 6 weeks to complete. Carriage House Roof & Renovation Project, funds are now available and projects will be proceeding. The Equipment Garage contracts have been signed and the building will start in mid-July.

5. **New Business:**

A. **June 2015 Park & Mansion Use Report:** The June report prepared by B. Petro, shows that there were 23 events scheduled for the Park with 867 people attending. There were 17 events scheduled for the Mansion with apx.1,233 people attending.

B. **Staffing & Park Updates:** B. Petro reported that as of June 8th, two part time caretakers are each working 24 hours a week in addition to George Gooden being on as full time. The tractor was sent out to be repaired and is back as of June 12, 2015. D. Manacek brought up concerns in regards to the mowing of the area around Parks Pond. Discussion followed. He asked to do a tour with Chairman Marcus and B. Petro on Wednesday morning to go over what the staff anticipates the mowing schedule to be.

A motion was made by D. Manacek for staff to review and if need be modify the mowing plan with Chairman Marcus and himself. R. McGarrigal seconded. The motion passed unanimously.

6. **Other Business:** N/A

Adjournment: A motion was made by D. Manacek to adjourn the meeting at 7:20 p.m. Seconded by W. Platz. Motion passed unanimously.

Respectfully Submitted,

Barbara Talarico, Secretary
Tarrywile Park Authority