

TARRYWILE PARK AUTHORITY
REGULAR MEETING
December 10, 2013

CALL TO ORDER:

On Tuesday, December 10, 2013 at 6:32 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman M. Marcus.

ATTENDANCE

The following board members were recorded as present:

Board Members: M. Marcus, J. Harner, J. Preston, W. Platz, B. Talarico, R. McGarrigal & E. Munoz

Board Members Absent: D. Manacek, M. Repole & J. Preston

Park Staff: B. Petro

Guests: Rosanne Schepis

Public Speaking:

Friends of Tarrywile: Rosanne Schepis of the Friends Board reported that the group is continuing to do more social media outreach for future events.

AGENDA:

1. **Chairman's Report:** Chairman Marcus noted that the items he would report on will be covered under the Agenda items.
2. **Minutes – October 22, 2013:** A motion was made by W. Platz to approve the minutes of the November 19, 2013 meeting. J. Harner seconded. The motion passed unanimously.
3. **Financial:**
 - A. **Financial Reports – November 2013:** A motion was made by R. McGarrigal to approve the financial reports. B. Talarico seconded. The motion passed unanimously.
 - B. **Proposed CIP Budget Submission FY 14/15:** B. Petro had previously emailed the proposed submission to the Board for their review. Brief discussion followed.
A motion was made by R. McGarrigal to approve the proposed CIP Budget Submission for FY 14/15. B. Talarico seconded. The motion passed unanimously.
 - C. **Proposed Operating Budget Submission FY 14/15:** B. Petro had previously emailed the proposed submission to the Board for their review. Brief discussion followed.
A motion was made by R. McGarrigal to approve the proposed Operating Budget Submission for FY 14/15. B. Talarico seconded. The motion passed unanimously.

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4. Old Business:

- A. **LoCIP Projects Update:** The paperwork for the School update is progressing through the City Hall Departments, the bid package will be going out on January 6th with the bid opening on January 21, 2014. The Oil to Gas Conversion has been approved by the State. The City will be writing up a description of the scope of work to proceed with the bid process. An upcoming LoCIP project in the spring will be the reroofing of both the Carriage House and the Farmhouse.
- B. **Table Repairs:** B. Petro reported that the first quote received was \$1,500. Another person is coming in next week to give a quote and if anyone else has a furniture restorer they use please give the number to B. Petro.

5. New Business:

- A. **December 2013 Park & Mansion Use Reports:** The December report prepared by B. Petro shows that there were no events scheduled for the Park. There were 8 events scheduled for the Mansion with apx. 571 people attending. Total Park & Mansion Events for December 2013 was 8 events with 571 people attending.

6. Other Business:

- A. **Ambit Energy Discussion:** The Ambit Energy discussion will be moved to the January Agenda.

Adjournment: A motion was made by R. McGarrigal to adjourn the meeting at 7:15 p.m. Seconded by W. Platz. Motion passed unanimously.

Respectfully Submitted,

Becky Petro, Acting Secretary