

TARRYWILE PARK AUTHORITY
REGULAR MEETING

March 16, 2010

Before the meeting was called to order a joint workshop with the Friends of Tarrywile Park was held from 6:00 p.m. to 7:35 p.m.

CALL TO ORDER:

On Tuesday, March 16, 2010 at 7:40 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman M. Marcus.

Chairman Marcus asked for a moment of silence in memory of Keith Platz, Board member Warren Platz's son who passed away last week after a lengthy illness.

ATTENDANCE

The following board members were recorded as present:

Board Members: M. Marcus, J. Harner, J. Preston, B. Talarico, R. McGarrigal, T. Cutsumpas & D. Manacek

Board Members Absent: M. Repole & W. Platz

Park Staff Absent: S. Moy

Guests Present: Mark Nolan, Cyndi Juggler, Steve Hull, Dawn Guevares & Lucy Prybylski

AGENDA:

- Chairman's Report:** Chairman Marcus reported that the Recreational Trails Grant is moving forward. The Common Council at its last meeting approved the signing of the grant acceptance. So the paperwork has been signed off on and mailed back to the state. Alternate locations are being looked at for the parking lot.

Chairman Marcus noted that he has talked with S. Moy to see where the budget is at. He is working under the assumption that we will receive another 10% cut to the grant the City gives us.

The Wetlands Boardwalk project with the Youth Volunteer Corp is progressing. A wetland review by a soil scientist will be needed. The cost of the review will be \$750. The Volunteer Center who is administering the grant for YVC has agreed to pay \$375, with Tarrywile paying the other \$375. Chairman Marcus has approved the expenditure.

The brush hog attachment is in need of repair. After hitting a large hidden rock in the ground last fall, it sustained damage to the shaft. A quote was received from West End Power, that the part will cost \$985 and with labor the cost would be well over \$1,000 to repair. Chairman Marcus is working with the staff and Bob Pierre from Marcus Dairy to try and get another quote from a company that the Dairy works with that repairs their equipment.

- Friends of Tarrywile Report:** Treasurer Mark Nolan reported that the plans are progressing for their June 4th Evening at the Mansion event. They have already received donations from Two Steps Restaurant and Gulliver's for the event. They are also moving forward with updating their website and membership lists, as they have hired Paul Schierloh to work on these items. They are also looking to hold a fall festival.
- Minutes:** A motion was made by T. Cutsumpas to approve the minutes of the February 9, 2010 meeting. R. McGarrigal seconded. The motion passed unanimously.

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4. Financial:

- A. Financial Report – February 2010: A motion was made by R. McGarrigal to approve the February 2010 Financial Report. B. Talarico seconded. The motion passed unanimously.**

Chairman Marcus reported that he has met with Sandy Moy concerning the current fiscal year status. Mansion rental income is running lower than budgeted and we may end up with a \$10,000 shortfall. We are also not sure if Mrs. Garcia will be renewing her lease on the School Building. Mark Nolan volunteered to help us with the listing if we do end up having to put it back out on the market for rental.

In regards to the Mansion update, B. Talarico reported that the downstairs is all painted. However, new draperies and curtains still need to be purchased. The total anticipated cost of this is a little over \$6,000. Discussion followed.

A motion was made by T. Cutsumpas to allocate no more then \$4,000 out of the Hayride funds towards the renovations. D. Manacek seconded. The motion passed unanimously.

5. Correspondence: None

6. Committee Reports:

- A. Marketing Brochure Update: D. Manacek reported that the committee is moving along and that the the marketing/selling package is ready. Unfortunately, due to her husbands' accident, Sue Lauerman, who had previously volunteered to help, was unable to do sales. An ad has been placed with the Volunteer Center asking for a volunteer to help with ad sales. In the mean time, Becky Petro will be starting to sell ads along with one of the volunteers on the committee, Irene Nolan, offering some assistance. The committee and the staff will keep the Board advised.**

7. Director's Report:

A. New Business:

- 1. March Park & Mansion Use Report: The March use report stated that there are 6 events scheduled for the Park with 90 people attending. There were 7 events scheduled for the Mansion with apx. 328 people attending. A total of 13 events will be held at the Park & Mansion with 418 people attending.**

B. Old Business:

- 1. Mansion Redecorating: Chairman Marcus stated that there was no further news other than that which was reported on earlier in the meeting.**
- 2. Wetlands Boardwalk Project: Chairman Marcus stated that there was no further news other than that which was reported on earlier in the meeting.**

- 8. Other Business: Chairman Marcus noted that he will be away for the April meeting and that Vice-Chairman T. Cutsumpas will lead the meeting.**

Adjournment

A motion was made by T. Cutsumpas to adjourn the meeting at 8:27 p.m. Seconded by R. McGarrigal. Motion passed unanimously.

Respectfully Submitted,


Jeffrey Preston, Secretary