

MINUTES OF THE MEETING OF THE DANBURY PARKING AUTHORITY
PARKING AUTHORITY OFFICE 8:15 AM July 26, 2012

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Parking Authority Board of Directors at its next regular meeting.

PRESENT: A Peter Damia, Robert Steinberg, Jeff Carrine, Debbie Pacific and Tricia Falls
EXCUSED: Mark Chory and Frank Cappiello

The meeting is called to order at 8:22 AM.

- 1) Minutes of the previous meeting: A motion was made by Jeff Carrine and seconded by Robert Steinberg to accept the June minutes as presented. The motion passed unanimously.
- 2) Financial Statement: A motion was made by Jeff Carrine and seconded by Robert Steinberg to accept the June financial statement as presented. The motion passed unanimously.
- 3) Chairman's report: None
- 4) Director's report:
 - a. Ice Rink coupons: After discussion, the Board decided that the cost of the coupon books would increase from \$10 to \$12.50 and have a 5 hour time limit.
 - b. Staffing: It was reported that John Trippett and Jorge Jimenez are no longer with the Parking Authority. Debbie has begun interviewing applicants.
 - c. Handbook: Debbie has been reviewing and revising the employee handbook. A final copy should be available for Board review at the next meeting.
- 5) New Business: None
- 6) Old Business: None
- 7) Adjournment: A motion was made by Robert Steinberg and seconded by Jeff Carrine to adjourn the meeting at 9:08 AM. The motion passed unanimously.

Respectfully Submitted,

Tricia Falls, Recording Secretary

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