

MINUTES OF THE DANBURY PARKING AUTHORITY
PARKING AUTHORITY OFFICE 8:15 OCTOBER 27, 2011

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Parking Authority Board of Directors at its next regular meeting.

PRESENT: A Peter Damia, Frank Cappiello, Jeff Carrine, Mark Chory, Robert Steinberg, Debbie Pacific and Tricia Falls

The Chairman called the meeting to order at 8:25 am.

- 1) Minutes of the previous meeting: A motion was made by Jeff Carrine and seconded by Mark Chory to accept the September minutes as presented. The motion passed unanimously.
- 2) Financial Statement: A motion was made by Frank Cappiello and seconded by Mark Chory to accept the September financial statement as presented. The motion passed unanimously.
- 3) Chairman's report: None
- 4) Director's report:
 - a. Year-end Audit: It was reported that Debbie and Mark will meet with Glenn to review the year end audit.
 - b. Courthouse Parking: Debbie reported on the discussions she has had with Steven DiMauro of the Danbury Bar Association and representatives of the courthouse.
 - c. Winter Equipment: Debbie has received prices on snow removal equipment. Due to the cost, no action was taken.
 - d. Patriot Garage Maintenance: Rick Palanzo has forwarded a copy of the structural evaluation report completed by Jim DeStefano. It was agreed that the suggested work is structural and should therefore be the responsibility of the City. Peter will send a letter to the Mayor stating such.
- 5) New Business: None
- 6) Old Business: None
- 7) Adjournment: A motion was made Jeff Carrine and seconded by Robert Steinberg to adjourn the meeting at 9:25 am. The motion passed unanimously.

Respectfully Submitted FOR RECORD
DANBURY TOWN CLERK

Frank Cappiello, Secretary
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BY: *MMC*