



Housing Authority of the City of Danbury

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DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, COMMISSIONER
STANLEY WATKINS, COMMISSIONER
MARY TEICHOLZ, COMMISSIONER
JAMES ZEH, RESIDENT COMMISSIONER

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF DANBURY
MARCH 17, 2011
BOARD OF COMMISSIONERS**

COMMISSIONERS PRESENT:

Domenico Chieffalo
Raymond Yamin
Jim Zeh

STAFF PRESENT:

M Carolyn Sistrunk	Elizabeth V. Meurer
Michael Dapolite	Estela Francis
Jacqueline Elam	Jim Sabo
Richard Manville	

ATTENDEES:

Floyd Banks
Rose Morrison

CALL TO ORDER The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was called to order at 5:36 PM at 385 Main Street, Danbury, Connecticut. Upon motion the meeting was called to order by Commissioner Zeh and seconded by Commissioner Yamin.

PUBLIC COMMENTS – No Public Comments

APPROVAL OF MINUTES – The March, 2011 Revised Regular Meeting Minutes were unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Zeh.

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DANBURY TOWN CLERK

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BY: *mm*



CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT

Jim Zeh, Resident Council: We had an informational meeting with the Executive Director, President and various others people. We are going into reorganizational format. We had a meeting on March 22nd w/Mike Dapolite to help us reorganize. The Treasurer is relieving herself of her duties and position on the board. We have secured checking account, bank account so that no further transactions can be made. We have relieved one person that's noncompliant with attendance. We will start reorganizational meetings on Tuesdays. I think it's a step forward for us because we have not been doing well for the last three months. Thank you.

CHAIRMAN'S RESPONSE

Good luck. I hope you guys get reorganized quickly so you can make some headway and gain some speed. Don't get side tracked and just move forward. Glad to hear you are doing well and going to keep it on track.

DEPARTMENT HIGHLIGHTS - Jackie Elam

AUTHORITY MANAGEMENT REPORT – HACD's Executive Director reviewed the Operational results for March, 2011.

FINANCIALS — The January, 2011 Operating Statement for HACD was reviewed and accepted. The Chairman found this system of reporting much easier to read.

RESOLUTIONS AND INFORMATIONAL ITEMS

- A. RESOLUTION 903** authorizes the Executive Director to approve and implement the proposed amendments to the language of its Admissions & Continued Occupancy Policy, specifically as it relates to the Enterprise Income Verification system reporting requirements effective immediately. The resolution was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.
- B. RESOLUTION 904** authorizes the Executive Director to approve and implement the proposed amendments to the language of its Section 8 Administrative Plan, specifically as it relates to the Enterprise Income Verification system reporting requirements effective immediately. The resolution was unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Zeh.
- C. RESOLUTION 905** authorizes the Executive Director to write-off Seventy Thousand Eight Hundred Forty Two Dollars and Seventy Cents (\$70,842.70) in outstanding tenant account receivables for the period of September 1, 2009 through December 31, 2010. The resolution was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.



CHAIRMAN'S REPORT – No Report

NEW BUSINESS - No New Business

ADJOURNMENT - The adjournment (6:12 PM) of the Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.

