



# Housing Authority of the City of Danbury

Main Office:

Location: 2 Mill Ridge Road, Danbury, CT 06810

Mailing Address: P.O Box 86

Danbury, CT 06813

203-744-2500 Tel

203-790-2334 Fax

DOMENICO CHIEFFALO, CHAIRMAN  
RAYMOND YAMIN, COMMISSIONER  
STANLEY WATKINS, COMMISSIONER  
MARY TEICHOLZ, COMMISSIONER  
JAMES ZEH, RESIDENT COMMISSIONER

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

## MINUTES OF THE REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF DANBURY

### BOARD OF COMMISSIONERS

#### COMMISSIONERS PRESENT:

Domenico Chieffalo  
Raymond Yamin  
Jim Zeh

Mary Teicholz  
Stan Watkins

#### STAFF PRESENT:

M Carolyn Sistrunk  
Michael Dapolite  
Jacqueline Elam  
Richard Manville

Elizabeth V. Meurer  
Kevin Barry  
Jim Sabo  
Sissy Green

#### Public Attendees

Floyd Banks  
Rose Morrison  
Natalie Germinar  
John J. Wildermar  
Carol Poor

Josephine Conrad  
Jane Pokeywka  
Charlotte Hauanick  
Ruth Hoggard  
Doris Jacaby

**CALL TO ORDER** The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was called to order at 5:39 PM at 25 Memorial Drive, Danbury, Connecticut.



RECEIVED FOR RECORD  
DANBURY TOWN CLERK

2011 MAR 14 P 1:01

BY: *Bls*

## **PUBLIC COMMENTS**

### **Ruth Hoggard**

1. Discussed snow maintenance and cleaning issues, and water temperature problems.

### **Floyd Banks**

1. Stated that Resident Council has not had a meeting due to lack of quorum.
2. Mention alarm system problem.

**APPROVAL OF MINUTES** – The February, 2011 Regular Meeting Minutes were unanimously approved upon motion by Commissioner Watkins and seconded by Commissioner Yamin.

**CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT** – Secretary spoke about problems with January and February Meeting.

**DEPARTMENT HIGHLIGHTS** - Jackie Elam

**AUTHORITY MANAGEMENT REPORT** – HACD's Executive Director reviewed the Operational results for February, 2011.

**FINANCIALS** — The February, 2011 Financials were reviewed and accepted.

## **RESOLUTIONS AND INFORMATIONAL ITEMS**

- Resolution 896** authorizing the Executive Director to amend HACD's Emergency Response Policy and Procedures to update essential employee roster. The resolution was unanimously approved upon motion to Commissioner Watkins and seconded by Commissioner Yamin.
- Resolution 897** authorizes the Executive Director to enter into an agreement with the Housing Authority Insurance Group for a total amount not to exceed One Hundred Seventy Five Thousand Three Hundred Ninety Nine Dollars (\$175,399) to obtain insurance coverage which include general liability, property and auto for its Public Housing Programs funded by the U.S. Department of Housing and Urban Development and the State of Connecticut. The resolution was unanimously approved upon motion to Commissioner Teicholz and seconded by Commissioner Watkins.
- Resolution 898** authorizes the Executive Director to submit the Section 8 Management Assessment Program Certification to the U.S. Department of Housing



and Urban Development for program year 2010. The resolution was unanimously approved upon motion to Commissioner Zeh and seconded by Commissioner Watkins.

- D. **Resolution 899** authorizes the Executive Director to submit the PHAS report for the 2010 assessment year to the Department of Housing & Urban Development (HUD). The resolution was unanimously approved upon motion to Commissioner Watkins and seconded by Commissioner Teicholz.
- E. **Resolution 900** authorizes the Executive Director to enter into an agreement with Maletta & Company for a total amount not to exceed Twenty Six Thousand Dollars (\$26,000). The resolution was unanimously approved upon motion to Commissioner Teicholz and seconded by Commissioner Zeh.
- F. **Resolution 901** authorizes the Executive Director to implement the proposed Fiscal Year 2011 Operating Budget for HACD's low rent federal programs. The resolution was unanimously approved upon motion to Commissioner Zeh and seconded by Commissioner Watkins.
- G. **Resolution 902** authorizes the Executive Director to submit an NSPIII Application in an amount of four hundred thousand dollars (\$400,000) and the acquisition of two (2) two condominium units in Center City Danbury. The resolution was unanimously approved upon motion to Commissioner Teicholz and seconded by Commissioner Zeh.

**CHAIRMAN'S REPORT - No Report**

**NEW BUSINESS - No New Business**

**A D J O U R N M E N T** The adjournment (6:32 PM) of the Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was unanimously approved upon motion by Commissioner Watkins and seconded by Commissioner Yamin.

