



Housing Authority of the City of Danbury

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DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, COMMISSIONER
STANLEY WATKINS, COMMISSIONER
MARY TEJCHOLZ, COMMISSIONER
JAMES ZEH, RESIDENT COMMISSIONER

M. CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

MINUTES OF THE REGULAR MEETING OF THE HACD CORP (98 Elm Street) BOARD OF COMMISSIONERS SEPTEMBER 15, 2011

COMMISSIONERS PRESENT:

Raymond Yamin
Stan Watkins
Kim Nolan

Mary Teicholz
James Zeh

STAFF PRESENT:

M. Carolyn Sistrunk
Michael Dapolite

Jeffrey Goodfriend
Devin Luciano

ATTENDEES:

Floyd Banks
Lillian Banks
Ruth Hoggard
Rose Morrison
Paul DeLuca

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD CORP was called to order at 6:37 PM at Glen Apartments, 25 Memorial Drive, Danbury, Connecticut 06810. Upon motion, the meeting was called to order by Commissioner Watkins and seconded by Commissioner Teicholz.

PUBLIC COMMENTS: No public comments

APPROVAL OF MINUTES: The minutes of the September 15, 2011 Regular Meeting of the HACD CORP were unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Watkins.

RECEIVED FOR RECORD
DANBURY TOWN CLERK
2011 OCT 19 P 21
BY: *[Signature]*

CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT: The Council's Report was adopted by reference to the HACD Report.

AUTHORITY MANAGEMENT REPORT: Adopted by reference to the HACD Report.

FINANCIAL OPERATING STATEMENT: The Financial Statement for the July, 2011 operating period was unanimously accepted by the Board with discussion.

FOLLOW-UP OF SEPTEMBER 15, 2011 BOARD MEETING: No Items

RESOLUTIONS AND INFORMATIONAL ITEMS

- A. **RESOLUTION 125** authorizes the Executive Director to amend the Statement of Procurement policy and Section III C Procurement Methods consistent with the Department of Housing and Urban Development's small purchase threshold of two thousand dollars (\$2000.00). Upon motion by Commissioner Teicholz and seconded by Commissioner Watkins, the resolution was approved.

- B. **RESOLUTION 126** authorizes the Executive Director to enter into a three year lease agreement with DocuSource for an updated copy machine fleet in the amount of \$19,960 per annum and in an amount not to exceed of \$59,880. Upon motion by Commissioner Watkins and seconded by Commissioner Zeh, the resolution was approved.

CHAIRMAN'S REPORT: No Report

NEW BUSINESS: No New Business

ADJOURNMENT: The adjournment (6:47 PM) of the Regular Meeting of the Board of Commissioners for the HACD CORP was unanimously approved upon motion by Commissioner Watkins and seconded by Commissioner Teicholz.