



# Housing Authority of the City of Danbury

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DOMENICO CHIEFFALO, CHAIRMAN  
RAYMOND YAMIN, COMMISSIONER  
STANLEY WATKINS, COMMISSIONER  
MARY TEICHOLZ, COMMISSIONER  
JAMES ZEH, RESIDENT COMMISSIONER

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

## MINUTES OF THE REGULAR MEETING OF THE HACD CORP

May 19, 2011

### BOARD OF COMMISSIONERS

#### COMMISSIONERS PRESENT:

Domenico Chieffalo  
Raymond Yamin  
Mary Teicholz  
Jim Zeh

Commissioner Absent: Stan Watkins

#### STAFF PRESENT:

M Carolyn Sistrunk  
Kevin Barry  
Jacqueline Elam  
Jim Sabo

Elizabeth V. Meurer  
Richard Manville  
Jeffrey Goodfriend  
Nancy Nieves

#### ATTENDEES:

Rose Morrison  
Jean Stankiewicz  
Shirley Callands

Marion Hottes  
Bernice Dunlap  
Linda Parks

**CALL TO ORDER** The Regular Meeting of the Board of Commissioners for the HACD CORP was called to order at 6:05 PM at Crosby Manor, 84 West Wooster Road, Danbury, CT, 06811. Upon motion the meeting was called to order by Commissioner Teicholz and seconded by Commissioner Zeh.

#### PUBLIC COMMENTS – No Public Comments

**APPROVAL OF MINUTES** – The May, 2011 Regular Meeting Minutes were unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Zeh.

RECEIVED FOR RECORD  
DANBURY TOWN CLERK

2011 JUN 14 P 1:49

BY: MJE



**CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT** (Refer to HACD report)

**AUTHORITY MANAGEMENT REPORT** – HACD CORP's Executive Director reviewed the Operational results for May, 2011. (See report under the HACD Authority Management Report)

**FINANCIALS** — The March, 2011 Operating Statement for the HACD CORP was reviewed and accepted.

**RESOLUTIONS AND INFORMATIONAL ITEMS**

- A. RESOLUTION 109** authorizes the Executive Director to accept the insurance binder agreement presented by The Hodge Agency of Danbury, Connecticut and further authorizes the payment of the estimated annual premium of \$75,000.00 for this workers' compensation policy for the one year period beginning May 1, 2011. The resolution was unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Teicholz.
- B. RESOLUTION 110** authorizes the Executive Director to grant Jeffrey Goodfriend, in his capacity as Chief Financial Officer authorization to access the following accounts: Wells Fargo, Bank of America, Union Savings, and Chase and that the Executive Director is authorized to provide appropriate approvals and authorizations to these banks to permit him to do so. The resolution was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.
- C. RESOLUTION 111** authorizes the Chief Financial Officer, Mr. Jeffrey Goodfriend, to have Signatory Approval Authority for approving Procurement expenditures up to a maximum amount of \$10,000.00 per expenditure. The resolution was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.

**CHAIRMAN'S REPORT – No Report**

**NEW BUSINESS - No New Business**

**ADJOURNMENT** – The adjournment (6:08 PM) of the Regular Meeting of the Board of Commissioners for the HACD CORP was unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Teicholz.

