



DHA CORP

MINUTES OF THE MARCH 18, 2010 BOARD OF COMMISSIONERS

REGULAR MEETING

COMMISSIONERS PRESENT:

Domenico Chieffalo Raymond Yamin
Mary Teicholz Stanley Watkins
Jim Zeh

HACD STAFF

Jim Sabo

CALL TO ORDER

The Regular Meeting of the Board of Commissioners for the DHA CORP was called to order at 7:03 pm at the Crosby Manor 84 West Wooster Street, Danbury, Connecticut 06811 with a motion made by Commissioner Zeh, following a second by Commissioner Watkins.

APPROVAL OF MINUTES

A motion to approve the minutes of the February 18, 2010 Regular meeting was approved with a motion made by Commissioner Teicholz, following a second by Commissioner Yamin. The motion was unanimously approved.

RESOLUTIONS AND INFORMATIONAL ISSUES

RESOLUTION 77 authorizes the Executive Director to execute the renewal insurance agreement for Directors and Officers Liability coverage for the HACD Board of Commissioners presented by Housing Authority Insurance Group of Cheshire, Connecticut on behalf of The Philadelphia Insurance Companies and further authorizes the payment of the Directors and Officers Liability premium in the amount of \$2,676.00. . A motion to adopt this resolution was made by Commissioner Watkins, following a second by Commissioner Zeh. The motion was unanimously approved

RESOLUTION 89 authorizes the Executive Director to amend and publish HACD's Admissions & Continued Occupancy Policy and its Section 8 Administrative Plan to incorporate its existing Human Resources' record retention policy. A motion to adopt this resolution was made by Commissioner Watkins following a second by Commissioner Yamin. The motion was unanimously approved.

RESOLUTION 79 authorizes the Executive Director to submit a formal application to the State of Connecticut DECD for an increase⁴ to the current Contract Rents and Utility Allowances for the Ives Manor housing program to be effective September 1, 2010. presented by Housing Au-

thority Insurance Group of Cheshire, Connecticut on behalf of The Philadelphia Insurance Companies and further authorizes the payment of the Directors and Officers Liability premium in the amount of \$2,500.00. A motion to adopt this resolution was made by Commissioner Zeh, following a second by Commissioner Watkins. The motion was unanimously approved

RESOLUTION 80 authorizes the Executive Director to execute a contract for auditing services to Maletta and Company for a term of (2) two years and in an amount not to exceed forty thousand dollars (\$40,000). . A motion to adopt this resolution was made by Commissioner Zeh, following a second by Commissioner Watkins. The motion was unanimously approved

RESOLUTION 81 authorizes the Executive Director to execute a contract for legal services to Cramer & Anderson of Danbury Connecticut for a term of two (2) years and an amount not to exceed (\$50,000) fifty thousand dollars. . A motion to adopt this resolution was made by Commissioner Yamin following a second by Commissioner Watkins. The motion was unanimously approved

Resolution 76 authorizes the Executive Director to establish a HACD policy and procedure a term of two (2) years and an amount not to exceed (\$50,000) fifty thousand dollars. . A motion to adopt this resolution was made by Commissioner Yamin following a second by Commissioner Watkins. The motion was unanimously approved

Resolution 76 authorizes the Executive Director to establish a HACD policy and procedure prohibiting Driving While Distracted and the use of cell phone while operating any HACD vehicle and/or operating a personal vehicle while on HACD business. . A motion to adopt this resolution was made by Commissioner Watkins following a second by Commissioner Teicholz. The motion was unanimously approved

Resolution 77 authorizes the Executive Director to submit the Department of Social Services Transitional Living Program Annual Demographics Report covering the reporting year of January 2009 through December 2009. A motion to adopt this resolution was made by Commissioner Watkins, following a second by Commissioner Zeh. The motion was unanimously approved

ADJOURNMENT

A motion was made to adjourn the HACD Corp meeting by Commissioner Watkins following a second by Commissioner Teicholz. The meeting ended at 7:12 p.m.