



MINUTES OF THE NOVEMBER 25, 2008

BOARD OF COMMISSIONERS

REGULAR MEETING

COMMISSIONERS PRESENT:

Domenico Chieffalo
Stanley Watkins
Raymond Yamin

COMMISSIONERS ABSENT:

Melanie Karkos
Maria Moffett

ATTENDEES:

M. Carolyn Sistrunk
Richard Knapp Jennifer Delaney
Kim Nolan Jacqueline Elam
Jessie Marengo

CALL TO ORDER:

The Regular Board of Commissioners Meeting for the Housing Authority of the City of Danbury was called to order at 5:33 pm at 2 Mill Ridge Road , Danbury Connecticut.

PUBLIC COMMENTS: NONE

RESIDENT COUNCIL REPORT: NONE

APPROVAL OF MINUTES

A motion to approve to minutes of the September 18, 2008 regular meeting was made by Commissioner Yamin and seconded by Commissioner Watkins. The motion was unanimously approved.

DEPARTMENTAL HIGHLIGHTS

Ms. Jessie Marengo (Asset Manager- West District) reported on the ongoing operations and special initiatives for the West District.

AUTHORITY MANAGEMENT REPORT

M. Carolyn Sistrunk submitted in full the Authority Management Report for October 2008 for

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DANBURY TOWN CLERK



review.

ACCEPTANCE OF SEPTEMBER, 2008 FINANCIALS

The September, 2008 financials were approved with a motion made by Commissioner Watkins and seconded by Commissioner Yamin . The motion was unanimously approved.

RESOLUTIONS AND INFORMATIONAL ITEMS

- A. **Resolution 760** authorizes the Executive Director to implement 2009 fair market rents and revised Section 8 Payment Standards effective December 1, 2008. A motion was made by Commissioner Yamin and seconded by Commissioner Watkins . The motion was unanimously approved.
- B. **Resolution 767** authorizes the Executive Director to allocate eight thousand dollars to allow payment performed to for work performed to complete site improvement for the Mill Ridge and Fairfield Ridge properties. A motion was made by Commissioner Watkins and seconded by Commissioner Yamin. The motion was unanimously approved.
- C. **Resolution 768** authorizes the Executive Director to implement Utility Allowances for 2009. A motion was made by Commissioner Watkins and seconded by Commissioner Yamin . The motion was unanimously approved.
- D. **Resolution 769** authorizes the Executive Director to publish FY 2009 Board of Commissioners regular meeting schedule. A motion was made by Commissioner Yamin and seconded by Commissioner Watkins. The motion was unanimously approved.
- E. **Resolution 770** authorizes the Executive Director to implement revisions to the HACD's Grievance Policy. A motion was made by Commissioner Watkins and seconded by Commissioner Yamin. The motion was unanimously approved.
- F. **Resolution 771** authorizes the Executive Director to write-off outstanding tenant accounts, in the amount of \$64,411.02, for the 2007 fiscal year. A motion was made by Commissioner Yamin and seconded by Commissioner Watkins. The motion was unanimously approved.

REPORT FROM THE CHAIRMAN OF THE BOARD OF COMMISSIONER : NO REPORT

THE REGULAR MEETING ADJOURNED AT 6:25PM.

RESOLUTION 769

W HEREAS, the Bylaws of the Housing Authority for the City of Danbury at Section 11 provides that all annual and regular meetings of the Corporation shall be held at such time and place as may be originally designated or subsequently changed by resolution.

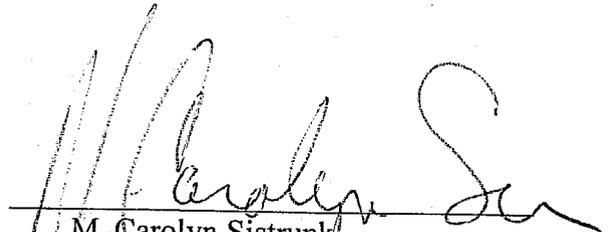
WHEREAS, the Housing Authority of the City of Danbury seeks to establish a 2009 Calendar that optimizes resident participation through flexible meetings, time and location; and,

BE IT RESOLVED THAT, the 2009 Board of Commissioners' Meeting Calendar will be as follows

DATE	TIME	TYPE	LOCATION
January 15, 2009	5:30pm	Regular	Wooster Manor 86 West Wooster
February 19, 2009	5:30pm	Regular	Glen Apartments 25 Memorial Drive
March 19, 2009	5:30pm	Regular	Crosby Manor West Wooster
April 16, 2009	5:30pm	Regular	Laurel Gardens 385 Main Street
May 21, 2009	5:30pm	Regular	Two Mill Ridge Road
June 18, 2009	5:30pm	Regular	Eden Drive 101 Eden Drive
July 16, 2009	5:30pm	Regular	Two Mill Ridge Road
August 20, 2009	5:30 pm	Regular	Putnam Towers 25 Beaver Street
September 17, 2009	5:30 pm	Regular	Two Mill Ridge Road
October 15, 2009	5:30 pm	Regular	Ives Manor 198 Main Street
November 19, 2009	5:30 pm	Regular	Two Mill Ridge Road
December 17, 2009	5.30 pm	Regular	Two Mill Ridge Road

I certify that this is a true copy of a Resolution adopted by the Housing Authority of the City of Danbury by its Board of Commissioners on which has not been rescinded or modified in any way whatsoever.


Domenico Chieffalo
Chairman


M. Carolyn Sistrunk
Secretary

Date: November ²⁵~~20~~, 2008

RESOLUTION 769

BE IT RESOLVED THAT, the Executive Director is authorized to publish and implement 2009 Board of Commissioners' Meeting Calendar.