



Housing Authority of the City of Danbury

2 Mill Ridge Road
Danbury, CT 06811
203-744-2500 Tel
203-790-2334 Fax

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, COMMISSIONER
STANLEY WATKINS, COMMISSIONER
MARY TEICHOLZ, COMMISSIONER
JAMES ZEH, RESIDENT COMMISSIONER

M. CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

November 12, 2009

The Regular Board of Commissioners Meeting for the Housing Authority of the City of Danbury will be held on November 19, 2009 at 5:30 pm at HACD Main Office, 2 Mill Ridge Road, Danbury, CT 06810.

Regular Meeting

HOUSING AUTHORITY OF THE CITY OF DANBURY
HACD Main Office, 2 Mill Ridge Road
Danbury, CT 06810
November 19, 2009
5:30pm

REVISED - AGENDA

- I. **Public Comments**
- II. **Resident Council Report:** Ella Fraser, Resident Council President
 - A. **Approval of Minutes** – October 15, 2009 Regular Meeting
- III. **Executive Session**
 - A. **Personnel**
- IV. **Informational Items**
 - A. **Departmental Highlights:** Deborah Gottschalk
 - B. **Executive Director's Report** – Authority Management Report (October 2009)
 - C. **Financials:** October 2009
- V. **Resolutions**
 - A. **Resolution 816** authorizes the Executive Director to accept the proposal from Paychex to provide time and attendance services at a cost of \$1,257.50 per month (\$15,090.00 per year).
 - B. **Resolution 817** authorizes the Executive Director to adopt and implement the proposed Utility Allowance Schedule to become effective December 1, 2009.
 - C. **Resolution 818** authorizes the Executive Director to transmit Fiscal year 2008 Financial Statement to the State of Connecticut and The Housing and Urban Development.
 - D. **Resolution 819** authorizes the Executive Director to write-off one hundred sixty two thousand four hundred twenty one dollars and fifty two cents (\$162,421.52) in outstanding tenant account receivables for 2009.
 - E. **Resolution 820** authorizes the Executive Director to write-off nine thousand one hundred ninety two dollars and sixty nine cents (\$9,192.69) in outstanding tenant account receivables for 2009.

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- F. **Resolution 821** authorizes the Executive Director to write-off twenty eight thousand nine hundred thirty six dollars and twenty seven cents (\$28,936.27) in outstanding tenant account receivables for 2009.
- G. **Resolution 822** authorizes the Executive Director to submit an amended 2010-2014 Annual and Five Year Plan to update its 2010-2014 major initiatives to include the planned Federalization of 150 State Senior Public Housing Units at Glen Apartments and Crosby Manor.

VI. Chairman's Report

VII. New Business

VIII. Adjournment