



HUMAN RESOURCES/CIVIL SERVICE  
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CIVIL SERVICE COMMISSION  
Meeting  
MINUTES  
September 9, 2015  
10:00 A.M.  
CONFERENCE ROOM 3B  
3RD FLOOR, CITY HALL

**Roll Call**

Chairman Matthewson, Commissioner George, Chief Examiner Denise Janey

**Minutes**

Review and accept previous meeting's minutes: Commissioner George made a motion to accept the previous meeting minutes. Chairman Matthewson seconded the motion. Motion passed.

**New Business**

**Personnel Status:**

New Hire and Promotions were acknowledged by Chairman Matthewson and Commissioner Gerri George.

**Qualification of Entry Level Fire Fighter Applicants:** Applicants F3, F38, F48, F127, F159, F162, F108 and F117 were rejected as there was no indication of a EMT certification number in the applications. Applicants F13, F180, D181 and F185 were rejected as their EMT licenses showed as expired. Applicants F53 and F166 were rejected as their applications did not indicate a CT EMT license. Chairman Matthewson made a motion to reject these applicants and accept the remaining applicants. Commissioner George seconded the motion. Motion passed.

**Foreman II Eligibility List:** Commissioner George made a motion to certify the Foreman II eligibility list. Chairman Matthewson seconded the motion. Motion passed.

**Request to Remove candidate PI105 from the Pipe Installer Eligibility List:** Commissioner George made a motion to approve the request to remove candidate PI105 from the eligibility list. Chairman Matthewson seconded the motion. Motion passed.

**Update on Communications Coordinator Position/Appeal –** Acknowledged by Chairman Matthewson and Commissioner Gerri George.

**Request made to add two agenda items:** Chairman Matthewson made a motion to approve the request and Commissioner Gerri George seconded the motion. Motion passed.

**Added Item 1 - Request to extend the deadline for applications for the Foreman II – Public Utilities position.** Commissioner George made a motion to approve the request to extend the deadline to October 1, 2015. Chairman Matthewson seconded the motion. Motion passed.

**Added Item 2 – Request made to extend the Eligibility Lists of the Entry Level Police Officer and Detective.** Chairman Matthewson made a motion to approve the Entry Level Police Officer eligibility list extension to October 8, 2016 and extend the Detective Eligibility List to November 12, 2016. Commissioner Gerri George seconded the motion. Motion passed.

Adjourn: Chairman Matthewson made a motion to adjourn. Commissioner George seconded the motion