



HUMAN RESOURCES/CIVIL SERVICE  
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CIVIL SERVICE COMMISSION  
Meeting  
MINUTES  
August 12, 2015  
10:00 A.M.  
CONFERENCE ROOM 3B  
3RD FLOOR, CITY HALL

Roll Call: Chairman Tim Matthewson, Commissioner Gerri George, Corporation Counsel Dianne Rosemark, and Chief Examiner Deni Janey

Minutes:

Motion made by Commissioner George to accept the previous meeting's minutes. Chairman Matthewson seconded the motion. Motion passed.

New Business:

- **Personnel Status:** New Hires and Promotions in the Police and Fire Departments were acknowledged by Chairman Matthewson and Commissioner George.
- **Request to Increase Interview Candidates – Police Officers:** Commissioner George made a motion to approve the request. Chairman Matthewson seconded the motion. Motion passed.
- **Request Approval of Foreman – Public Utilities Position Description:** Commissioner George made a motion to approve the request. Chairman Matthewson seconded the motion. Motion passed.
- **Qualification of Applicant(s):**  
**Communications Coordinator** - Commissioner George made a motion to accept all of the applications. Chairman Matthewson seconded the motion. Motion passed.  
**Foreman II** – Commissioner George made a motion to accept the applications of Applicants F102, F103, F104, F105, F106 and F110. Chairman Matthewson

seconded the motion. Motion passed.

Applicants F101 and F107 were rejected as the applications did not indicate one year supervisory experience and 5 years of public works, construction or related experience including 3 years' experience in a Public Works department.

Applicant F108 was rejected as the application did not indicate at least one year of supervisory experience. Applicants F109 and F111 were rejected as their applications indicated that they did not possess a valid Class II (CDL) license to operate automotive equipment within the State of Connecticut. Commissioner George made a motion to reject these applications. Chairman Matthewson seconded the motion. Motion passed.

**Adjourn:** Chairman Matthewson made a motion to adjourn. Commissioner George seconded the motion. Motion passed.