



HUMAN RESOURCES/CIVIL SERVICE  
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CIVIL SERVICE COMMISSION  
Meeting Minutes  
January 8, 2014  
9:00 AM  
CIVIL SERVICE CONFERENCE ROOM

### Roll Call

Chairman Tim Matthewson called the meeting to order. In attendance: Commissioner Shay Nagersbeth, Commissioner Gerry George, Atty Dianne Rosemark, Chief Examiner Denise Janey. Note: Chairman Matthewson participated in the meeting via phone.

### NEW BUSINESS

#### Minutes of Meeting

Commissioner Nagersbeth made a motion to accept the previous meeting minutes. Chairman Matthewson seconded the motion. Motion passed.

Welcome New Civil Service Commissioner: Shay Nagersbeth

Request to Establish New Effective Date for Civil Service Rules and Regulations – Chairman Matthewson made a motion to adopt the new effective date of March 1, 2014. Commissioner Nagersbeth seconded the motion. Motion passed.

#### Request to Extend Eligibility List (s):

- Assistant Registrar of Vital Statistics - Commissioner Nagersbeth made a motion to extend the eligibility list for Assistant Registrar of Vital Statistics. Chairman Mathewson seconded the motion. Motion passed.
- Clerk Typist II - Commissioner Nagersbeth made a motion to extend the eligibility list for Assistant Registrar of Vital Statistics. Chairman Mathewson seconded the motion. Motion passed

Certification of the Deputy Fire Marshal Eligibility list - Commissioner Nagersbeth made a motion to certify the eligibility list for Deputy Fire Marshal. Chairman Matthewson seconded the motion. Motion passed.

Certification of the Cashier Eligibility list - Commissioner Nagersbeth made a motion to certify the eligibility list for Cashier. Chairman Matthewson seconded the motion. Motion passed.

#### Adjourn

Chairman Matthewson made a motion to adjourn. Commissioner Nagersbeth seconded the motion. Motion passed.

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