



HUMAN RESOURCES/CIVIL SERVICE
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CIVIL SERVICE COMMISSION
Meeting Minutes
December 11, 2013
4:00 PM
CONFERENCE ROOM 3B

Roll Call

Chairman Tim Matthewson called the meeting to order. In attendance was Commissioner Geraldine George, Atty Dianne Rosemark, Chief Examiner Denise Janey, Shay Nagersheth

NEW BUSINESS

Minutes of Meeting

Commissioner George made a motion to accept the previous meeting minutes. Chairman Matthewson seconded the motion. Motion passed.

Appeals for Cashier Position:

- Applicant #177 – Commissioner George made a motion to accept the application. Chairman Matthewson seconded the motion. Motion passed.
- Applicant #186 - Commissioner George made a motion to accept the application. Chairman Matthewson seconded the motion. Motion passed.
- Applicant #235 – Chairman Matthewson made a motion to accept the application. Commissioner George seconded the motion. Motion passed.
- Applicant #364 - Chairman Matthewson made a motion to reject this application due to inconsistent documentation regarding qualified experience. Commissioner George seconded the motion. Motion passed.
- Applicant #368 - Chairman Matthewson made a motion to accept the application. Commissioner George seconded the motion. Motion passed.

Request Approval of Civil Service Rules: Commissioner George made a motion to adopt the Civil Service Rules as revised and publish effective February 1, 2014. Chairman Matthewson seconded the motion. Motion passed.

Request Approval – Lateral Police Officer Testing: Commissioner George made a motion to approve the request to conduct an oral examination for applicants to the Lateral Police Officer test. Chairman Matthewson seconded the motion. Motion passed.

Request to add New Agenda Item – Lateral Police Officer Testing: Commissioner George made a motion to accept the new agenda item. Chairman Matthewson seconded the motion. Motion passed.

Request Approval to Conduct New a Lateral Police Officer Test: Request to initiate Lateral Police Officer examination as the eligibility list has been exhausted. Chairman Matthewson made a motion to approve the request. Commissioner George seconded the motion. Motion passed.

Request Approval – Fire Marshal Testing: Chairman Matthewson made a motion to allow an oral interview for the position of Fire Marshal provided that candidate be queried to identify their in-depth knowledge and skills. Commissioner George seconded the motion. Motion passed.

Adjourn

Chairman Matthewson made a motion to adjourn. Commissioner George seconded the motion. Motion passed.

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