

HUMAN RESOURCES/CIVIL SERVICE  
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CIVIL SERVICE COMMISSION  
MEETING MINUTES  
December 14, 2011  
1:00 P.M.  
3RD FLOOR, CITY HALL

**Roll Call**

Meeting was called to order by Chairman Tim Matthewson. In attendance were: Chairman Tim Matthewson, Commissioner Geraldine George, and Denise Janey, Chief Examiner and Dianne Rosemark, Legal Counsel.

**Minutes**

- Motion made by Commissioner Matthewson to accept the previous meeting minutes. Commissioner George seconded the motion; motion passed.

**Actions**

**Review and approve Applicant Lists**

**Truck Driver** - Reviewed and discussed applicants; applicants rejected: 101, 103, 104, 105, 107, 109, 113, 114, 117, 119, 120, 122, 123, 125, 126, 127, 131, 136, 137, 138, 139, 140, 141, 143, 148, 150, 151, 155, 156, 157, 158, 161, 162, 163, 166, 167, 171, 174, 175. Motion made by Tim Matthewson to accept the list of approved applicants. Gerri George seconded the motion; motion passed.

**Mechanic – Equipment Maintenance** - Reviewed and discussed applicants; applicants rejected: 103, 109, 111, 112, 113, 114, 116, 121. Motion made by Tim Matthewson to accept the list of approved applicants. Gerri George seconded the motion; motion passed.

**Collection Development Librarian** - Reviewed and discussed applicants; applicants rejected: 101, 104, 107, 108, 112, 114, 115. Motion made by Tim Matthewson to accept the list of approved applicants. Gerri George seconded the motion; motion passed.

**Request to review and approve:**

Civil Service Commission 2012 Meeting schedule – Motion made by Gerri George to approve meeting schedule. Tim Mathewson seconded; motion passed.

**Adjourn** Motion made by Commissioner George to adjourn. Motion seconded by Chairman Matthewson; motion passed.