



HUMAN RESOURCES/CIVIL SERVICE
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CIVIL SERVICE COMMISSION
MEETING ACTIONS
January 18, 2012
1:00 P.M.
CONFERENCE ROOM 3C
3RD FLOOR, CITY HALL

Roll Call

Chairman Tim Matthewson called the meeting to order. In attendance were Ginny Alosco-Werner, HR Director, Commissioner Geraldine George, and Commissioner Tim Matthewson, Denise Janey, Chief Examiner.

NEW BUSINESS

Minutes of Meeting

Commissioner George made a motion to accept the previous meeting minutes. Commissioner Matthewson seconded the motion. Motion passed.

Review of Candidate Appeals

- Truck Driver Appeals: T. D'Andrea, Francis Oldham, Pasquale Archiere, John Merrick, Carlos Martins. Based on the additional information provided by each applicant, a motion was made to accept all of the aforementioned appeals. Commissioner George made a motion to accept the applications; Tim Matthewson seconded. Motion passed.

- Truck Driver Appeal: Jesse Barney did not provide additional detailed information or evidence that he possess experience in snowplowing in a 6 wheel vehicle. Motion made by Tim Matthewson to deny this appeal; Gerri George seconded the motion. Motion passed.

- Mechanic Appeal: Alex Stuart provided additional detailed information that he possesses the welding experience required for this position. Motion made by Tim Matthewson to accept this appeal; Gerri George seconded the motion. Motion passed.

Review Qualifications: Sergeant Applicants

Sergeant Applicants were presented and reviewed. Motion made by Commissioner Matthewson to accept all applicants. Commissioner George seconded the motion. Motion passed.

Certify Collection Development Librarian Eligibility List

Chairman George made a motion to certify eligibility list and forward to the Mayor. Commissioner Matthewson seconded the motion. Motion passed.

Request Removal of Applicants for Comparative and Entry Level Police Office Eligibility List:

- Request made by Tim Schoen's attorney, Attorney Daniel P. Hunsberger, not to remove Tim from the Police Office Eligibility list. Atty Hunsberger requested all documents pertaining to Tim Schoen's conditional hiring be forwarded to him for review (i.e. note from Chief Baker stating that the background process be halted for Tim Schoen). Hr Director, Ginny Werner stated that such a request must be done in writing to the HR Office. Commissioner Matthewson motioned to table the request to remove Mr Schoen from the list and additional investigation commence once an appeal notice has been received. Commissioner George seconded the motion; motion passed.

- Motion was made by Commissioner Matthewson to remove Derek Roy and David Josefson from the Eligibility list due to cause for failure to complete the post offer testing process. Commissioner George seconded the motion; motion passed.

- Motion was made by Commissioner Matthewson to remove John Tar, Sean Grabowski, Nicole Gerosa, Nathan Peck and Peter Schmitt from the Eligibility list as they requested since they have accepted positions elsewhere. Commissioner George seconded the motion; motion passed.

Request for Special Meeting:

- Chief Examiner Janey requested a special meeting be scheduled for Thursday, January 26, 2012 at 1:00 PM. Commissioners Matthewson and George agreed and meeting will be posted.

Adjourn

Commissioner George made a motion to adjourn. Commissioner Matthewson seconded the motion. Motion passed.