



PERSONNEL/CIVIL SERVICE  
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CIVIL SERVICE COMMISSION  
ACTIONS  
February 21, 2007  
6:00 P.M.  
CIVIL SERVICE OFFICE  
3RD FLOOR, CITY HALL

Roll Call

Chairman Michael Finn called the meeting to order. In attendance were Commissioners Geraldine George and Anthony Cassano, John Whitcomb, Ginny Alosco-Werner, Dianne Rosemark from Corporation Counsel Office, Rey Rodriguez and Kevin Plank from the Fire Department and Attorney Eric Chester.

Minutes of December 15, 2006 Meeting

Commissioner George made a motion to accept the previous meeting minutes. Commissioner Cassano seconded the motion. The motion passed unanimously.

NEW BUSINESS

Fire Training Officer Appeal

Prior to the regular meeting, the Commission took up the matter of the Drillmaster appeal with the appellant, and the Chairman will issue a response within the prescribed time limits.

Review Qualifications for Police Detective Applicants

Commissioner George made a motion to accept all applicants. Commissioner Cassano seconded the motion. The motion passed unanimously.

Review Qualifications for Police Lieutenant Applicants

Commissioner Cassano made a motion to reject applicant #204. This applicant did not meet the requirements for the Lieutenant position. All other applicants were accepted. Commissioner George seconded the motion. The motion passed unanimously.

Commissioner Cassano made a motion to accept Sgt. Mark Williams to transfer his score from the previous Lieutenant Eligibility list, to the new list, once created. Commissioner George seconded the motion. The motion passed unanimously.

Review Qualifications for Police Captain Applicants

Commissioner George made a motion to accept all applicants. Commissioner Cassano seconded the motion. The motion passed unanimously.

Commissioner George made a motion to accept Lt. Peter Gantert and Lt. Shawn McColgan to transfer their score from the previous Captain Eligibility list, to the new list, once created. Commissioner Cassano seconded the motion. The motion passed unanimously.

Review Qualifications for Foreman I –Public Buildings Applicant

Commissioner George made a motion to promote the one applicant to the Foreman I-Public Buildings position. Commissioner Cassano seconded the motion. The motion passed unanimously.

Review Qualifications for Public Utilities Technician Applicants

Commissioner George made a motion to accept all 3 applicants. Commissioner Cassano seconded the motion. The motion passed unanimously.

Review Qualifications for Public Service Representative Applicant

Commissioner George made a motion to accept applicants Commissioner Finn seconded the motion. The motion passed unanimously

Review Qualifications for Assistant Mechanic Applicants

Commissioner George made a motion to reject the following applications due to lack of experience/requirements: 101, 107, 108, 111, 114, 116, 119, 126, 127, 128, 130, and 137. All other applications have been accepted. Commissioner Cassano seconded the motion. The motion passed unanimously.

Certify Entry Level Police Eligibility List

Commissioner George made a motion to certify the list. Commissioner Cassano seconds the motion. The motion passed unanimously.

Certify Public Service Representative Eligibility List

Commissioner George made a motion to certify the list and accept the applicant that had been overlooked at a previous meeting. Commissioner Cassano seconds the motion. The motion passed unanimously.

Review/Accept Job Description

Commissioner George made a motion to accept the revised Secretary/Bookkeeper job description. Commissioner Cassano seconds the motion. The motion passed unanimously.

Certify Clerk Typist II Eligibility List

Commissioner George made a motion to certify the list. Commissioner Cassano seconds the motion. The motion passed unanimously.

Extension of Auto Equipment Operator III Eligibility List

Commissioner George made a motion to extend the list for another year. Commissioner Cassano seconded the motion. The motion passed unanimously.

Extension of Assistant Fire Chief Eligibility List

Commissioner George made a motion to extend the list for another year. Commissioner Cassano seconded the motion. The motion passed unanimously.

Extension of Utility Mechanic Eligibility List

Commissioner George made a motion to extend the list for another year. Commissioner Cassano seconded the motion. The motion passed unanimously.

Adjourn

Commissioner George makes a motion to adjourn. Chairman Finn seconds the motion. The motion passed unanimously.

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