



PERSONNEL/CIVIL SERVICE
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CIVIL SERVICE COMMISSION
ACTIONS
JANUARY 18, 2006
6:00 P.M.
CIVIL SERVICE CONFERENCE ROOM
3RD FLOOR, CITY HALL

Roll Call

Chairman Michael Finn called the meeting to order. In attendance were Commissioner Frank Caracansi, Commissioner Geraldine George, Corporation Counsel Les Pinter, Fire Chief Peter Siecienski and Lieutenant Shaun McColgan. Chief Examiner John Whitcomb arrived later in the meeting.

Minutes of December 14, 2005 meeting

Commissioner Caracansi made a motion to accept the previous meeting's minutes. Commissioner George seconded the motion. The motion passed unanimously.

NEW BUSINESS:

Eligibility Lists

The Police Captain, Lieutenant and Detective eligibility lists are reviewed. Commissioner George made a motion to extend the lists for a year. The Police Captain and the Police Lieutenant lists will be extended until December 30, 2006. The Police Detective list will be extended to January 7, 2007. Commissioner Caracansi seconded the motion. The motion passed unanimously.

Commissioner Caracansi made a motion to extend the following lists:

The Deputy Fire Marshal/Fire Inspector - Extend to December 23, 2006.
Foreman - Extend to January 19, 2007.
GIS Analyst - Extend to January 19, 2007.
Head Mechanic - Extend to December 10, 2006.
Senior Field Person - Extend to February 14, 2007.
Webmaster - Extend to February 14, 2007.

Commissioner George seconded the above motions. The motions passed unanimously.

Engineer I - Commissioner Caracansi made a motion that since the Engineer I eligibility list has expired and cannot be extended again that this position should be advertised. Chairman Finn explained that the position may not be needed right now and might not need to be advertised. Commissioner Caracansi amended his motion that the position be advertised when needed. Commissioner George seconded the motion. The motion passed unanimously.

Lead Tree Operator - Commissioner Caracansi makes a motion that the eligibility list has only one candidate and should not be extended. Commissioner George seconded the motion. The motion passed unanimously.

Public Health Inspector - Commissioner Caracansi makes a motion that the eligibility list has only two candidates and should not be extended unless it is determined that they are viable candidates and there is an opening. Commissioner George seconded the motion. The motion passed unanimously.

Fire Captain List - There was some discussion regarding confusion and disappointment when lists are not established as quickly as possible after an exam.

Chief Examiner Whitcomb joined the meeting at this time.

Six candidates passed the written exam and participated in the oral exam: David Easter, Bernard Meehan, Thomas Wiedl, Gary Arconti, Eric Handau and Ron Bowers. Chief Examiner Whitcomb explained the testing process and that the results were mathematical rather than based on perceptions of the candidates by the panel.

A person entered the room and Commissioner Caracansi asked the individual to identify himself and state the reason for his attendance: Timothy Speck, taxpayer.

Chief Examiner Whitcomb explained that he worked with Dr. Zendzian of RMA and the Fire Chiefs who served on the panel to develop the questions and the points they considered important. Benchmarks were established that each of the candidates would be expected to reach those benchmarks with their responses. Because the panel members came from different departments and their procedures are different compared to the City of Danbury's procedures, a group of questions asked were not applicable to Danbury, therefore none of the candidates did well on that group of questions. There was discussion on whether or not to include the questions in the final scoring. Commissioner Caracansi made a motion that the questions be eliminated from the exam so that all candidates can be treated equally since the questions are not relative to the operation of the Fire Department for the City of Danbury. Commissioner George seconded the motion. The motion passed unanimously.

Corporation Counsel Les Pinter had to leave the meeting to attend a subcommittee meeting in the Caucus Room.

Chief Examiner Whitcomb states the rank order for the Fire Captain exam. Commissioner Caracansi asked that they recess for 10 minutes so that Chief Examiner Whitcomb can finalize the Fire Captain exam scores. The tape was shut off.

The tape was turned back on. Commissioner Caracansi asks Chief Examiner Whitcomb to finalize the ranking for Fire Captain:

1. David Easter
2. Bernard Meehan
3. Gary Arconti
4. Thomas Wiedl
5. Ron Bowers
6. Eric Handau

Chief Examiner Whitcomb will advise Chief Sicienski of the scores. Commissioner Caracansi makes a motion that Chief Examiner Whitcomb sends out written confirmation to all candidates of their scores and ranking. Commissioner George seconded the motion. The motion passed unanimously.

Chairman Caracansi made a motion the meeting be adjourned and the Commission go into an Executive Session.

The tape was turned off.